AGENDA - Village of Kirkersville

November 4, 2026

Opening: Pledge of Allegiance

Roll Call:	Darren Coe	Mark Davis	Dave Engel
	Jim Kincaid	Carrie Slone	James Spaulding

1. Approval of Agenda
2. Approval of Minutes October 7, 2026
3. Public Poll
4. Village Official Report
   - Mayor
   - BPA
   - Police Department
   - Street Commissioner
   - Fire Board
   - Engineer
   - Planning and Zoning
   - Solicitor
   - Finance Committee
   - Fiscal Officer

5. Legislative Actions
   Second Reading – Ordinance 08-2026 – An Ordinance amending the Village of Kirkersville Zoning Fee Schedule.

   First Reading – Ordinance 09-2026 – An Ordinance authorizing the payment of the invoice received from Martin Trucking LLC and declaring an emergency.

   First Reading – Ordinance 10-2026 – An Ordinance authorizing the payment of the invoice received from Strawser Paving and declaring an emergency.

   First Reading – Ordinance 11-2026 – An Ordinance to appropriate funds for current expenses and other expenditures of the Village of Kirkersville, State of Ohio during the fiscal year ending December 31, 2027 and declaring an emergency.

6. Bills - $36,715.45
7. Old Business
8. New Business
9. Public Poll – 3 minutes
11. Council Poll
12. Adjournment

Village of Kirkersville Council Meeting Minutes

October 7, 2026

Mayor Ashcraft called the meeting to order at 7:00 p.m.

Council in attendance: Darren Coe, Mark Davis, Dave Engel, Jim Kincaid and Carrie Sloan

Absent: James Spaulding

Also present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

Agenda
It was moved by Kincaid, seconded by Davis to approve the agenda.
Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Minutes
It was moved by Kincaid, seconded by Coe to approve the minutes of Aogust 5, 2026.
Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

It was moved by Kincaid, seconded by Coe to approve the minutes of August 11, 2026.
Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

It was moved by Kincaid, seconded by Engel to approve the minutes of September 22, 2026.
Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Mayor
Mayor Ashcraft said the fines for the month were 443.00.

He asked council when they wanted to hold Trick or Treat.
It was moved by Kincaid, seconded by Coe to hold Trick or Treat on October 29, 2026, from 6:00 to 7:30 p.m. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Police Chief
Chief Delawder went over all his stats. He said that he is getting everyone in their places. The traffic signs are up and running.

Streets
Mayor Ashcraft thanked Vicki and Darren for their help with the trash bins.
Palmer Road has been paved.
Mayor Ashcraft asked for approval to purchase speed limit signs in the amount of $1,091.00. It was moved by Kincaid, seconded by Coe to approve the cost of $1,091.00 for speed limit signs. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Fire Board
Council member Kincaid said the department just completed a weeklong rescue training.

Planning and Zoning
Council member Engel said Dollar General is not mowing their grass. Someone is living in a utility shed on 2nd St. 3rd and Hamilton grass needs cut. Junk cars are parked on Community Dr.

Finance
Council member Davis read the following fund balances:

General	293,762.17	Indigent Drivers	400.00
Street	50,500.56	Enfct & Education	80.00
State Hwy.	41,584.37	Computer Fund	40.00
Cont. Profess. Training	720.00	Sewer Operating	303,790.09
Drug Law Enfct.	3, 964.11		

Total $694,841.30

Legislative Actions
Third Reading – Resolution 08-2026 – A Resolution ratifying the Coshocton-Fairfield-Licking-Perry Solid Waste Management Plan.
It was moved by Kincaid, seconded by Engel to adopt Resolution 08-2026. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

First Reading – Resolution 10-2026 – A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor and declaring an emergency.

It was moved by Kincaid, seconded by Davis to suspend with the rules. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.
It was moved by Kincaid, seconded by Coe to adopt Resolution 10-2026 as an emergency. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

First Reading – Resolution 11-2026 – A Resolution to amend the Village of Kirkersville Ohio Credit Card Policy and declaring an emergency.
It was moved by Davis, seconded by Engel to suspend with the rules. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.
It was moved by Davis, seconded by Coe to adopt Resolution 11-2026 as an emergency. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

First Reading – Ordinance 06-2026 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Kirkersville, State of Ohio, during the fiscal year ending December 31, 2026 and declaring an emergency. It was moved by Davis, seconded by Coe to suspend with the rules. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.
It was moved by Davis, seconded by Coe to adopt ordinance 06-2026 as an emergency. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

First Reading – Ordinance 07-2026 – An ordinance creating two additional part-time police officer positions within the Village of Kirkersville Police Department, increasing the maximum hours of service and the starting rate of pay for part-time police officers and declaring an emergency. It was moved by Davis, seconded by Coe to suspend with the rules. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.
It was moved by Davis, seconded by Engel to adopt Ordinance 07-2026 as an emergency. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

First Reading – ordinance 08-2026 – An Ordinance amending the Village of Kirkersville Zoning Fee Schedule.

Bills
It was moved by Davis, seconded by Engel to pay the bills in the amount of $61,182.56. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Council Poll

Council member Coe said the tulip tree outside is only ten feet from the building and could damage the foundation.

He also suggested that the zoning code be amended to make grocery stores a conditional use.

Adjournment

There being no further business, it was moved by Kincaid, seconded by Coe to adjourn. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none. Meeting adjourned at 7:19 p.m.

_____ _____

Fiscal Officer Mayor

ORDINANCE 09-2026

ADOPTED: _____

AN ORDINANCE AUTHORIZING THE PAYMENT OF THE INVOICE RECEIVED FROM MARTIN TRUCKING LLC AND DECLARING AN EMERGENCY

WHEREAS, the Village has received an invoice from Martin Trucking LLC for limestone for the alleys.

THEREFORE, be it ordained by the Council of the Village of Kirkersville, two thirds of all members elected thereto concurring:

SECTION 1. That the Council hereby approves the issuance of a Then and Now Certification in the amount of $3,423.20 stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

SECTION 2. That all ordinances and resolutions or parts of all ordinances and resolutions inconsistent herewith be and are hereby repealed and this ordinance shall take affect according to law.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision making bodies of the Village of Kirkersville which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4. That this ordinance be declared an emergency measure so that Martin Trucking LLC can be paid in a timely manner and this ordinance shall take effect immediately upon passage.

Passed in Council this _____ day of November 2026.

Attest: _____ _____

Fiscal Officer Mayor

ORDINANCE10-2026

ADOPTED: _____

AN ORDINANCE AUTHORIZING THE PAYMENT OF THE INVOICE RECEIVED FROM STRAWSER PAVING AND DECLARING AN EMERGENCY

WHEREAS, the Village has received an invoice from Strawser Paving for the Palmer Road paving project.

THEREFORE, be it ordained by the Council of the Village of Kirkersville, two thirds of all members elected thereto concurring:

SECTION 1. That the Council hereby approves the issuance of a Then and Now Certification in the amount of $12,747.14 stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

SECTION 2. That all ordinances and resolutions or parts of all ordinances and resolutions inconsistent herewith be and are hereby repealed and this ordinance shall take affect according to law.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision making bodies of the Village of Kirkersville which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4. That this ordinance be declared an emergency measure so that Strawser Paving can be paid in a timely manner and this ordinance shall take effect immediately upon passage.

Passed in Council this _____ day of November 2026.

Attest: _____ _____

Fiscal Officer Mayor

ORDINANCE 11-2026 ADOPTED: _____

AN ORDINANCE TO APPROPRIATE FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF KIRKERSVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2027 AND DECLARING AN EMERGENCY.

SECTION 1. Be it resolved by the Council of the Village of Kirkersville, State of Ohio, that to provide for current expenses and other expenditures of the said Village of Kirkersville during the fiscal year ending December 31, 2025, the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the GENERAL FUND

Police Law Enforcement		
Personal Services	149,805.00	
All other expenses	23,451.00	
Total Police Law Enforcement		173,256.00
COMMUNITY ENVIRONMENT		
Community Planning and Zoning		
Personal Services	11,545.00	
All other Expenses	31,000.00	
TOTAL COMMUNITY ENVIRONMENT		42,545.00
GENERAL GOVERNMENT		
Mayor		
Personal Services	5,459.00	
All other Expenses	3,048.00	
Total Mayor		8,507.00
Council		
Personal Services	7,100.00	
Total Council		7,100.00
Mayor's Court		
Personal Services	9,814.00	
All other expenses	29,000.00	
Total Mayor's Court		38,814.00
Fiscal Officer		
Personal Services	18.822.00	
Total Fiscal Officer	18,822.00	

Lands and Buildings			
All other expenditures	62,500.00		
Total Lands and Buildings		62,500.00	
Solicitor			
Contractual Services	19,000.00		
Total Solicitor		19,000.00	
Other General Government			
All other expenditures	46,200.00		
Total Other General Government		46,200.00	
GRAND TOTAL GENERAL REVENUE FUNDS			416,744.00

SECTION 3. That there be appropriated from the following SPECIAL EVENUE FUNDS
TRANSPORTATION

STREET CONST. MAINTENANCE AND REPAIR			
All other Expenses	70,000.00		
TOTAL STREET CONST. MAINT. AND REPAIR		70,000.00	
STATE HIGHWAY			
All other Expenses	45,000.00		
TOTAL STATE HIGHWAY		45,000.00	
CONTINUING PROFESSIONAL TRAINING			
All other expenses	720.00		
TOTAL CONTINUING PROFESSIONAL TRAINING		720.00	
DRUG LAW ENFORCEMENT			
All other Expenses	3,964.11		
TOTAL DRUG LAW ENFORCEMENT		3,964.11	
ENFORCEMENT AND EDUCATION			
All other expenses	80.00		
TOTAL ENFORCEMENT AND EDUCATION		80.00	
MAYOR'S COURT COMPUTER FUND			
All other Expenses	1,000.00		
TOTAL MAYOR'S COURT COMPUTER FUND		1,000.00	
GRAND TOTAL SPECIAL REVENUE FUNDS			120,764.11

SECTION 4 That there be appropriated from the following BASIC UTILITY SERVICE FUND
SEWER OPERATING

Personal Services	11,819.40	
All other Expenses	523,877.60	
TOTAL SEWER OPERATING FUND		535,697.00
GRAND TOTAL ALL FUNDS		1,073,205.11

SECTION 5. And the Fiscal Officer is hereby authorized to draw warrants on the Village Treasurer for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers thereof, approved by an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance. Provided further that the appropriations for contingencies can only be expended upon two-thirds vote of Council for items of expense constituting a legal obligation against the Village, and for purposes other than those covered by other specific appropriations herein made.

SECTION 6. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision making bodies of the Village of Kirkersville which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 7. That this ordinance is declared an emergency measure necessary for the public health, safety, and welfare of the residents of Kirkersville and that this ordinance shall take effect immediately upon its passage.

Passed in Council this _____ day of November 2026.

_____ _____

Fiscal Officer Mayor

KIRKERSVILLE VILLAGE, LICKING COUNTY

Fund Status

As Of 11/1/2026

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	41.574%	$282,079.79	$0.00	$282,079.79
2011	Street Construction Maint. & Repair	4.824%	$32,733.45	$0.00	$32,733.45
2021	State Highway	6.189%	$41,995.43	$0.00	$41,995.43
2061	State Grant	0.000%	$0.00	$0.00	$0.00
2062	Continuing Professional Training	0.106%	$720.00	$0.00	$720.00
2081	Drug Law Enforcement	0.584%	$3,964.11	$0.00	$3,964.11
2082	Indigent Drivers Interlock & Alcohol Mon	0.059%	$400.00	$0.00	$400.00
2151	Coronavirus Relief Fund	0.000%	$0.00	$0.00	$0.00
2152	American Rescue Plan	0.000%	$0.00	$0.00	$0.00
2271	Enforcement and Education	0.012%	$80.00	$0.00	$80.00
2901	Mayor's Court Computer Fund	0.012%	$80.00	$0.00	$80.00
2902	Other Special Revenue	0.000%	$0.00	$0.00	$0.00
4901	Other Capital Projects	0.000%	$0.00	$0.00	$0.00
5201	Sewer Operating	46.640%	$316,446.32	$0.00	$316,446.32
9901	Other Agency	0.000%	$0.00	$0.00	$0.00
	All Funds Total		$678,499.10	$0.00	$678,499.10
				Pooled Investments	$0.00
				Secondary Checking Accounts	$0.00
				Available Primary Checking Balance	$678,499.10

Last reconciled to bank: 10/31/2026 – Total other adjusting factors: $0.00

KIRKERSVILLE VILLAGE, LICKING COUNTY

Payment Listing

10/11/2026 to 11/30/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
326-2026	10/11/2026	10/11/2026	EW	US Treasury	$646.49	C
327-2026	10/11/2026	10/11/2026	EW	OHIO DEPARTMENT OF TAXATION	$268.12	C
328-2026	10/11/2026	10/11/2026	EW	Ohio School District Income Tax	$25.75	C
330-2026	10/11/2026	10/11/2026	EW	Regional Income Tax Agency	$226.16	C
331-2026	10/11/2026	10/11/2026	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	$1,529.88	C
333-2026	10/18/2026	10/18/2026	CH	Park National Bank	$168.69	C
334-2026	10/18/2026	10/18/2026	CH	Amazon	$198.48	C
337-2026	10/18/2026	10/18/2026	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	$26.71	C
341-2026	10/27/2026	10/27/2026	CH	Isaac Wiles	$2,212.50	C
342-2026	10/27/2026	10/27/2026	CH	Isaac Wiles	$909.50	C
343-2026	10/30/2026	11/01/2026	CH	Charter Communications	$197.38	C
344-2026	10/30/2026	11/01/2026	CH	Charter Communications	$282.63	C
345-2026	10/30/2026	11/01/2026	CH	American Electric Power	$821.19	C
347-2026	11/01/2026	11/01/2026	CH	EFS LLC	$63.25	O
349-2026	11/01/2026	11/01/2026	CH	Columbia Gas of Ohio	$73.39	O
350-2026	11/01/2026	11/01/2026	CH	Columbia Gas of Ohio	$66.41	O
352-2026	11/01/2026	11/01/2026	CH	South Central Power	$16.00	O
353-2026	11/01/2026	11/01/2026	CH	U. S. Bank Equipment Finance	$138.37	O
354-2026	11/01/2026	11/01/2026	CH	Park National Bank	$428.26	O
355-2026	11/01/2026	11/01/2026	CH	American Electric Power	$99.26	O
356-2026	11/01/2026	11/01/2026	CH	American Electric Power	$37.17	O
357-2026	11/01/2026	11/01/2026	CH	Verizon Wireless	$120.33	O
15054	10/14/2026	10/14/2026	PR	Jack V Christy	$325.33	C
15056	10/14/2026	10/14/2026	AW	Gro-Green Lawn and Landscape	$1,815.00	C
15057	10/18/2026	10/18/2026	AW	Strawser Paving	$12,747.14	C
15058	10/18/2026	10/18/2026	AW	Arcadis Engineering Services Inc.	$5,181.37	C
15059	10/18/2026	10/18/2026	PR	Shirley A Roskoski	$525.97	C
15060	10/27/2026	10/27/2026	AW	Yellow Horse Enterprises	$1,540.00	O
15061	10/27/2026	10/27/2026	AW	Grand Monuments LLC	$1,479.00	O
15062	10/27/2026	10/27/2026	AW	Gahanna Heating & Cooling	$209.00	O
15064	10/27/2026	10/27/2026	PR	Shirley A Roskoski	$525.97	C
15068	11/01/2026	11/01/2026	AW	Licking Regional Water District	$59.55	O
15070	11/01/2026	11/01/2026	AW	Ream & Haager	$328.00	O
15071	11/01/2026	11/01/2026	AW	Martin Trucking, LLC	$3,423.20	O
				Total Payments:	$36,715.45	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$36,715.45	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for