Village of Kirkersville Council Meeting Minutes

June 3, 2026

Pro tem Kincaid called the meeting to order at 7:00 p.m.

Council in attendance: Darren Coe, Mark Davis, Dave Engel, Jim Kincaid, Carrie Slone and James Spaulding

Absent: Mayor Ashcraft

Also present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

Agenda
It was moved by Davis, seconded by Coe to approve the agenda.
Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

Minutes
It was moved by Davis, seconded by Coe to approve the minutes of May 6, 2026.
Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

Mayor
Pro tem Kincaid said he had a few cost estimates from Terry. The first one is an estimate from Tom Lott to install a pad and the new mile marker. The cost is $1,600.00. It was moved by Engel, seconded by Davis to approve the cost of the mile marker install. Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

The next quote from Tom Lott is for replacing the rubber roof at the police department and cut back and spray the vines. That cost is $3,900.00. It was moved by Engel, seconded by Coe to approve the cost of $3,900.00 for the roof and spraying. Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

The next cost is $3,000.00 to put stone down in the alley between Stone and Channel from Fifth to Third and the alley between Hamilton and Main from Fifth to east of second Street and South Alley. It was moved by Coe, seconded by Davis to put stone in the alleys for $3,000.00. Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

Engineer
Randy Stoll said the village did receive funding from OPWC to pave Palmer Rd. from 158 going west. The estimated total cost is $163,000.00. We are getting a grant of #115,000.00 and a zero percent loan of $21,000.00 to be paid over 10 years with an annual payment of $2,000.00. We will need to do a match of $26,000.00. he said the engineering cost will be $7,000.00.

Randy said for the treatment plant, he tried to get a grant from the EPA and was told no. There is approximately about $525,000.00 worth of repairs remaining at the sewer plant. If we borrow the full $525,000.00 the payment will be $2,200.00 per month for 30 years. Interest rate at 3.08. The screening cost is $210,000.00 and electrical upgrades cost of $10,000.00. The village can borrow from the EPA in the amount of $250,000.00 for a term of 15 years with a payment of $1,700.00 per month. Interest rate is 3.08. This cannot be paid off early as the funds are coming from Bonds.

Solicitor
Brian said the JEDD Board will be meeting in two weeks.

Finance
Council member Davis read the following fund balances:

General	285,587.48	Indigent Drivers	400.00
Street	72,791.05	Enfct. & Education	80.00
State Hwy.	39,951.46	Computer Fund	16.00
Cont. Prof. Training	720.00	Sewer Operating	290,261.99
Drug law Enfct.	3,964.11		

For a total of $693,772.09.

Legislative Actions
Third Reading- Ordinance 02-2026 – An Ordinance amending the Village of Kirkersville Zoning Fee Schedule.
Council member Coe said we removed Section A and B and I think A and B should be back in there. Council member Engel said there was talk about the village would receive the bills and then send an invoice to the applicant.
Engineer Randy Stoll has seen a lot of communities make the developer put a deposit down for the cost of engineer, legal, etc. and then just keep track of how much of that deposit is being spent. This takes away from having to collect funds on the back end. I like that a lot. If they decide to walk, you may have a hard time getting them to pay.
Council member Coe said we have a large permit fee up front.
Council member Spaulding said you already know I don't like zoning fees for residents. I agree with zoning fees for commercial.
It was moved by Coe, seconded by Engel to amend Ordinance 02-2026 by reinstating Section A and B back into Ordinance 02-2026.
Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.
It was moved by Engel, seconded by Coe to adopt Ordinance 02-2026 as amended.
Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

First Reading Ordinance 03-2026 – An Ordinance creating, establishing, and adopting the Village of Kirkersville Cybersecurity Policy and declaring an emergency.
It was moved by Engel, seconded by Coe to suspend with the rules. Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

It was moved by Engel, seconded by Coe to adopt Ordinance 03-2026 as an emergency. Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

First Reading – Resolution 07-2026 – A Resolution authorizing and directing the Mayor and Fiscal Officer to execute financial agreements with the Ohio Public Works Commission to receive funding for the Palmer Road Improvements Project and declaring an emergency.
It was moved by Davis, seconded by Coe to suspend with the rules. Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.
It was moved by Davis, seconded by Coe to adopt Resolution 07-2026 as an emergency. Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

Bills
It was moved by Davis, seconded by Coe to pay the bills in the amount of $13,903.43. Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none.

Old Business
Council member Spaulding asked if there was a way to no longer use RITA and do the tax collections ourselves.
Shirley said do you know how hard that is. That is why RITA is there, due to the regulations involved.
Brian said RITA is just collecting our tax.
Shirley said RITA charges us 3.0% for collecting our funds.

Adjournment
There being no further business, it was moved by Engel, seconded by Coe to adjourn. Following vote on the motion is recorded: yes, 6 Coe, Davis, Engel, Slone and Spaulding. Nay, none. Meeting adjourned at 8:16 p.m.

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Fiscal Officer Mayor