Village of Kirkersville Council Meeting Minutes

April 1, 2026

Mayor Ashcraft called the meeting to order at 7:00 p.m.

Council in attendance: Darren Coe, Mark Davis, Dave Engel, Jim Kincaid and James Spaulding

Absent Carrie Slone

Also present: Fiscal Officer Shirley Roskoski and Solicitor Brin Zets

Agenda
It was moved by Kincaid, seconded by Coe to approve the agenda. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

Minutes
It was moved by Kincaid, seconded by Engel to approve the minutes of March 4, 2026. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

Mayor
Mayor Ashcraft said we scored high on our application for Issue II funds. This is for Palmer Road to the west.

BPA
Randy Stoll called me this week and we had discussed purchasing a new trash gate for the sewer plant a while back. The EPA has 3.0% interest rates and the trash gate will cost $300,000.00.
Shirley asked how long is the loan for?
Council member Engel said it makes sense to explore it more.

A tree fell down by the lift station and Slone gave us a price of $525.00 to remove the tree. It was moved by Kincaid, seconded by Coe to approve of $525.00 to remove the tree.
Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

We also received a quote from Cummins to make some repairs to the generator in the amount of $2,136.00. It was moved by Coe, seconded by Spaulding to approve the cost of $2,136.00 to repair the generator. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

Police
Mayor Ashcraft said he has had no luck on finding a Police Chief.
Council member Engel asked what does it cost for the Sheriff Department to patrol the village?
Council member Spaulding asked can you raise the rate of pay for the Chief.
Mayor Ashcraft said that is up to Council.

Council member Kincaid said some of the stipulations we put on them is they have to be here Friday and Saturday nights. Other than that, it is just some hours.
Council member Engel said we do not have the funds to support a higher salary to attract a Chief. We would have to put a levy on to support a police chief. The problem is we don't have the property tax to support this.

Streets
Council member Kincaid said Gro-Green will charge the same rates as last year for mowing.
It was moved by Coe, seconded by Spaulding to use Gro-Green for mowing this year.
Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding.
Nay, none.

Fire Board
Council member Kincaid said our promotion list has expired and they interviewed candidates so now they have a new list. One Captain has retired and another one is retiring by the end of the year.

Planning and Zoning
Council member Engel said we had lengthy discussion about zoning fees. We looked at zoning fees from other municipalities.
Council member Coe suggested that the zoning fee be higher up front.
Council member Engel said our code says any legal, engineering, zoning inspector fees will have to be billed to the applicant by the Fiscal Officer.
Shirley said there is no guarantee that the applicant will pay the fees. It is better to do a larger fee up front. If you know that legal notices and letters have to go out and that the solicitor will have to prepare legislation, those fees should be part of the up-front application fees.

Solicitor
Brian said he and Terry met with the Water District today. About 75-80 people have been connected already. The JEDD is not up and running yet. Speedway and Dollar General are in the JEDD now. Regarding the David Coe request to be placed in the JEDD. Since there is no business there now, we will hold off on legislation until a business is ready to be developed.

Brian said there was a civil complaint filed by a gentleman called Michael Cauley. He was arrested in February at the Flying J by the Licking County Sheriff's Office. He was eventually arrested and taken to Licking County jail and at that point in time he showed up to jail with drugs on him so he gets charged with a felony and spends a month in jail. The truck he supposedly bough but could not prove it ends being impounded. He filed a civil lawsuit against the village and the Licking County Sheriff's Office. We did not have to turn this into our insurance company. I spent an hour answering the complaint and went to a pre-trial with Judge Branstool this week and I think our involvement will be done after I was there in Court because I told the Judge we could not have had any involvement because Licking County has all the paperwork and that we did not have a police department.

Brian said he prepared a different Resolution 3-2026in regards to a First Amendment to the contract with Richard Fitch and Logan Drake instead of a new contract.

Finance

Council member Davis read the following fund balances:

General	253,132.91	Indigent Drivers	400.00
Street	69,126.86	Enfct. And Edu.	80.00
State Hwy.	39,046.58	Computer Fund	16.00
Cont. Prof. Train.	720.00	Sewer Operating	284,668.18
Drug Law Enfct.	3,964.11		

For a total of $651,154.64

Legislative Actions

Third Reading – Ordinance 01-2026 – An Ordinance amending the Village of Kirkersville Planning and Zoning Code to designate Data Centers as a Conditional Use within the Manufacturing District.

It was moved by Engel, seconded by Coe to adopt Ordinance 01-2026. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

Third Reading – Resolution 02-2026 – A Resolution appointing Board Member No. 1 and Board Member No. 3 to the Kirkersville JEDD District No. 1 Board of Directors.

It was moved by Engel, seconded by Coe to appoint Jim Kincaid as Board member No. I to the Kirkersville JEDD District No. 1 Board. Following vote on the motion is recorded: yea, 4; Coe, Davis, Engel and Spaulding. Nay, none. Abstain 1; Kincaid

It was moved by Coe, seconded by Engel to appoint James Spaulding as Board member No. 3 to the Kirkersville JEDD District No. 1 Board. Following vote on the motion is recorded: yea, 4; Coe, Davis, Engel and Kincaid. Nay, none. Abstain 1; Spaulding.

It was moved by Engel, seconded by Coe to adopt Resolution 02-2026 as amended, Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

First Reading – Resolution 03-2026 – A Resolution approving a first amendment to the agreement with Richard Fitch and Logan Drake to provide Wastewater Operation Services to the Village of and authorizing and directing the Mayor and Fiscal Officer to execute the same.

It was moved by Kincaid, seconded by Coe to suspend with the rules and declare Resolution 03-2026 an emergency. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

It was moved by Kincaid, seconded by Engel to adopt Resolution 03-2026 as an emergency. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

Bills

It was moved by Engel, seconded by Davis to pay the bills in the amount of $11,427.62. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

Old Business
Council member Engel asked if there was any information on the old car lot.
Mayor Ashcraft said they put a window in.

Council member Coe said there are guys selling cars in their back lot.

New Business
Mayor Ashcraft said the tornado siren needs a new speaker. The cost is $3,500.00.
It was moved by Kincaid, seconded by Coe to approve the cost of $3,500.00 for a new speaker. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none.

Adjournment
There being no further business, it was moved by Kincaid, seconded by Engel to adjourn. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Spaulding. Nay, none. Meeting adjourned at 8:05 p.m.

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Fiscal Officer Mayor