AGENDA - Village of Kirkersville

August 5, 2026

Opening: Pledge of Allegiance

Roll Call:	Darren Coe	Mark Davis	Dave Engel
	Jim Kincaid	Carrie Slone	James Spaulding

1. Approval of Agenda
2. Approval of Minutes July 1, 2026
3. Public Poll
5. Village Official Report
    - Mayor
    - BPA
    - Police Department
    - Street Commissioner
    - Fire Board
    - Engineer
    - Planning and Zoning
    - Solicitor
    - Finance Committee
    - Fiscal Officer

6. Legislative Actions

7. Bills - $24,683.91
8. Old Business
9. New Business
10. Public Poll – 3 minutes
11. Council Poll
12. Adjournment

Village of Kirkersville Council Meeting Minutes

July 8, 2026

Council in attendance: Darren Coe, Mark Davis, Jim Kincaid, Carrie Slone and James Spaulding

Absent: Mayor Ashcraft and Dave Engel

Also present: Fiscal Officer Shirley Roskoski

Agenda
It was moved by Coe, seconded by Davis to approve the agenda. Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none.

Minutes
It was moved by Davis, seconded by Coe to approve the minutes of June 3, 2026.
Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none.

Mayor
Pro tem Kincaid said the mayor received an estimate from Tom Lott to replace the handicap ramp at a cost of $1,800.00. It was moved by Coe, seconded by Davis to approve the cost of $1,800.00 for the handicap ramp. Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none.

He also received a quote from Slone Tree to remove two dead trees at 220 Hamilton at a cost of $9.650.00. They will have to bring a crane in for this. It was moved by Coe, seconded by Davis to approve the cost of removing the two trees. Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none.

Randy Stoll will also need approval of $500.00 for advertising the street project. It was moved by Davis, seconded by Coe to approve the $500.00 cost. Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none.

Mayor's Court fines were zero.

Streets
Gro-Green will be spraying all the alleys.

Finance

Council member Davis read the following fund balances:

General	258,403.31	Indigent drivers	400.00
Street	71,479.07	Enfct, & Education	80.00
State Hwy.	40,256.17	Court Computer	16.00
Cont. Prof. Training	720.00	Sewer Operating	300,412.74
Drug Law Enfct.	3,964.11	Total	675,731.40

Legislative Actions

First Reading – Resolution 08-2026 – A Resolution confirming the mayor's appointment of Randall C. Delawder as Chief of Police for the Village of Kirkersville Police Department and declaring an emergency. It was moved by Davis, seconded by Coe to suspend with the riles. Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none. It was moved by Davis, seconded by Coe to adopt Resolution 08-20206 as an emergency. Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none.

JEDD Board

Council member Kincaid that he and Council member Spaulding attended the first meeting of the Jedd Board. This was an organization meeting and Council member Kincaid was elected Vice Chair. Hebron will be doing the tax collection. Since the Board does not have any money and they need some to pay for legal, bonding and insurance. They are asking for $2,500.00 from the Village which will be disbursed back to the village once the funds start coming in. They will be banking at Park National Bank.

It was moved by Coe, seconded by Davis to approve the $2,500.00 for the JEDD Board. Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none.

Bills

It was moved by Davis, seconded by Coe to pay the bills in the amount of $42,420.83. Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none.

Old Business

Council member Kincaid said he received a call from Judy Casto regarding a hole on Outville Rd. west of the traffic light. Council members Coe and Davis will take a look at it.

New Business

Council member Davis asked if Slone Tree could trim back the branches hanging over the signs.

Adjournment

There being no further business, it was moved by Davis, seconded by Coe to adjourn. Following vote on the motion is recorded: yea, 5; Coe, Davis, Kincaid, Slone and Spaulding. Nay, none. Meeting adjourned at 7:196 p.m.

Fiscal Officer

Mayor

Payment Listing

7/1/2026 to 8/3/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
207-2026	07/06/2026	07/06/2026	CH	Columbia Gas of Ohio	$56.42	O
208-2026	07/06/2026	07/06/2026	CH	Columbia Gas of Ohio	$56.42	O
209-2026	07/06/2026	07/06/2026	CH	Verizon Wireless	$120.33	O
211-2026	07/08/2026	07/08/2026	CH	U. S. Bank Equipment Finance	$138.37	O
212-2026	07/13/2026	07/11/2026	EW	US Treasury	$455.50	O
213-2026	07/13/2026	07/11/2026	EW	OHIO DEPARTMENT OF TAXATION	$217.74	O
214-2026	07/13/2026	07/11/2026	EW	OHIO SCHOOL DISTRICT INCOME TAX	$21.50	O
215-2026	07/13/2026	07/11/2026	EW	Regional Income Tax Agency	$170.56	O
216-2026	07/13/2026	07/11/2026	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	$854.16	O
217-2026	07/11/2026	07/11/2026	CH	Park National Bank	$2,290.64	O
219-2026	07/22/2026	07/22/2026	CH	Isaac Wiles	$1,829.90	O
220-2026	07/22/2026	07/22/2026	CH	Isaac Wiles	$1,485.00	O
222-2026	07/22/2026	07/22/2026	CH	Park National Bank	$64.40	O
224-2026	07/22/2026	07/22/2026	CH	American Electric Power	$724.55	O
226-2026	07/22/2026	07/22/2026	CH	American Electric Power	$130.60	O
227-2026	07/22/2026	07/22/2026	CH	American Electric Power	$58.59	O
228-2026	07/22/2026	07/22/2026	CH	American Electric Power	$49.39	O
229-2026	07/22/2026	07/22/2026	CH	American Electric Power	$102.34	O
230-2026	07/30/2026	08/02/2026	CH	Charter Communications	$196.92	O
231-2026	07/30/2026	08/02/2026	CH	Charter Communications	$377.24	O
235-2026	08/02/2026	08/02/2026	CH	Amazon	$140.89	O
236-2026	08/02/2026	08/02/2026	CH	Waste Management of Ohio, Inc.	$375.38	O
238-2026	08/02/2026	08/02/2026	CH	Columbia Gas of Ohio	$56.42	O
239-2026	08/02/2026	08/02/2026	CH	Columbia Gas of Ohio	$56.42	O
240-2026	08/02/2026	08/02/2026	CH	Park National Bank	$1,106.37	O
241-2026	08/02/2026	08/02/2026	CH	EFS LLC	$97.25	O
242-2026	08/02/2026	08/02/2026	CH	Verizon Wireless	$120.33	O
243-2026	08/02/2026	08/02/2026	CH	American Electric Power	$113.46	O
244-2026	08/02/2026	08/02/2026	CH	American Electric Power	$58.75	O
245-2026	08/02/2026	08/02/2026	CH	South Central Power	$11.00	O
14957	07/06/2026	07/06/2026	PR	Jack V Christy	$508.07	O
14958	07/06/2026	07/06/2026	PR	TERRY W. ASHCRAFT	$365.10	O
14959	07/06/2026	07/06/2026	PR	Victoria H Coe	$1,123.11	O
14963	07/06/2026	07/06/2026	PR	Shirley A Roskoski	$524.81	O
14967	07/06/2026	07/06/2026	AW	Licking Regional Water District	$65.01	O
14968	07/06/2026	07/06/2026	AW	Tom Lott Roofing & Remodeling	$815.00	O
14969	07/08/2026	07/08/2026	AW	Licking County Treasurer	$4.00	O
14970	07/08/2026	07/08/2026	AW	Gary's Place	$45.00	O
14972	07/08/2026	07/08/2026	AW	Licking County Health Department	$240.00	O
14973	07/08/2026	07/08/2026	AW	B & C Communications	$3,233.63	O
14977	07/11/2026	07/11/2026	AW	Arcadis Engineering Services Inc.	$795.00	O
14978	07/11/2026	07/11/2026	AW	Gro-Green Lawn and Landscape	$1,475.00	O
14980	07/22/2026	07/22/2026	AW	Jess Howard Electric Co.	$720.00	O
14982	07/22/2026	07/22/2026	PR	Shirley A Roskoski	$524.81	O
14983	08/02/2026	08/02/2026	AW	Licking County Health Department	$1,520.00	O
14984	08/02/2026	08/02/2026	AW	Tom Lott Roofing & Remodeling	$325.00	O

Payment Listing

7/1/2026 to 8/3/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
14987	08/02/2026	08/02/2026	AW	Licking Regional Water District	$59.55	O
14989	08/02/2026	08/02/2026	PR	Shirley A Roskoski	$524.81	O
14990	08/02/2026	08/02/2026	PR	Jack V Christy	$279.17	O
				Total Payments:	$24,683.91	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$24,683.91	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Fund Status

As Of 8/2/2026

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	39.832%	$272,732.87	$0.00	$272,732.87
2011	Street Construction Maint. & Repair	10.664%	$73,016.82	$0.00	$73,016.82
2021	State Highway	5.953%	$40,759.77	$0.00	$40,759.77
2061	State Grant	0.000%	$0.00	$0.00	$0.00
2062	Continuing Professional Training	0.105%	$720.00	$0.00	$720.00
2081	Drug Law Enforcement	0.579%	$3,964.11	$0.00	$3,964.11
2082	Indigent Drivers Interlock & Alcohol Mon	0.058%	$400.00	$0.00	$400.00
2151	Coronavirus Relief Fund	0.000%	$0.00	$0.00	$0.00
2152	American Rescue Plan	0.000%	$0.00	$0.00	$0.00
2271	Enforcement and Education	0.012%	$80.00	$0.00	$80.00
2901	Mayor's Court Computer Fund	0.002%	$16.00	$0.00	$16.00
2902	Other Special Revenue	0.000%	$0.00	$0.00	$0.00
4901	Other Capital Projects	0.000%	$0.00	$0.00	$0.00
5201	Sewer Operating	42.795%	$293,019.26	$0.00	$293,019.26
9901	Other Agency	0.000%	$0.00	$0.00	$0.00
	All Funds Total		$684,708.83	$0.00	$684,708.83

Pooled Investments	$0.00
Secondary Checking Accounts	$0.00
Available Primary Checking Balance	$684,708.83

Last reconciled to bank: 06/30/2026 – Total other adjusting factors: $0.00