

Village of Kirkersville Special Council Meeting Minutes

September 24, 2025

Mayor Ashcraft called the meeting to order at approximately 6:02 p.m.

Council in attendance: Darren Coe, Mark Davis, Dave Engel, Jim Kincaid, and Carrie Slone.

Agenda

Special Meeting for a Second Reading of Ordinance 07-2025 – An Ordinance adopting an amended and updated Village of Kirkersville Planning and Zoning Code; and for a Public Hearing on the amended and updated Village of Kirkersville Planning and Zoning Code.

It was moved by Engel, seconded by Coe to approve the agenda. Following vote on the motion is recorded: yea, 5: Coe, Davis, Engel, Kincaid, and Slone. Nay, none.

Legislative Actions

Second Reading - Ordinance 07-2025 – An Ordinance adopting an amended and updated Village of Kirkersville Planning and Zoning Code.

Public Hearing on the amended and updated Village of Kirkersville Planning and Zoning Code. Engel said the Zoning & Planning Board looked at a number of zoning ordinances from other municipalities, including Shawnee Hills and Hebron, and settled on using Hebron's recently updated code as a starting point for discussion on revisions for Kirkersville. After about three years, we have a planning and zoning code that we would like to recommend to Council.

One of the biggest things is over the years we had difficulty getting people to serve on the board, which is an unpaid position. The new code wraps the zoning board, planning board and appeals board into one body. We tried to take into consideration where the Village was, where it might go, and what we could do with it. We think it's an improvement. We codified other related Village ordinances into this one document, so the Inspector and clerk can refer to that when they cite somebody.

Davis asked how the Inspector will be appointed. Mayor Ashcraft talked with Brian Zets who advised that the Mayor appoints all committees. The Zoning Board cannot appoint the Zoning Inspector. Section 1105.01, page 19, will need amended.

Engel said we expect there will be amendments in the future. This was a daunting process and there may be things that were missed.

Vicki Coe said that a number of revisions from the Zoning Board were accidentally omitted from the copy before Council, but they will be provided by Brian Zets as an attachment for the approval vote.

Mayor Ashcraft pointed out a necessary correction to 1347.01, page 224, of the street names in the Village.

Mayor Ashcraft thanked Engel, Vicki, the Zoning Board, and Council for helping to put this thing together. They spent a lot of hours and did a lot of work.

Adjournment

There being no comments or questions from the Public, it was moved to adjourn by Engel, seconded by Coe. Following vote on the motion is recorded; yea, 5; Coe, Davis, Engel, Kincaid, and Slone. Nay, none. Meeting adjourned at 6:11 p.m.

Fiscal Officer

Mayor