

AGENDA - Village of Kirksville

January 7, 2026

Opening: Pledge of Allegiance

Roll Call: Mark Davis Dave Engel Jim Kincaid Carrie Slone

1. Approval of Agenda
2. Approval of Minutes December 3, 2025
3. Election of President Pro Tempore of Council
4. Public Poll
5. Village Official Report

 Mayor - Organizational Meeting
 BPA
 Police Department
 Street Commissioner
 Fire Board
 Engineer
 Planning and Zoning
 Solicitor
 Finance Committee
 Fiscal Officer

6. Legislative Actions
7. Bills - \$24,343.59
8. Old Business
9. New Business
10. Public Poll – 3 minutes
11. Council Poll
12. Adjournment

Village of Kirkersville Council Meeting Minutes

December 3, 2025

Mayor Ashcraft called the meeting to order at 7:00 p.m.

Council in attendance: Darren Coe, Mark Davis, Dave Engel, Jim Kincaid and Carrie Slone

Also present: Fiscal Officer Shirley Roskoski

Agenda

It was moved by Kincaid, seconded by Coe to approve the agenda. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Minutes

It was moved by Davis, seconded by Kincaid to approve the minutes of November 5, 2025. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Mayor

Mayor Ashcraft said the Police Chief has resigned.

He said he is going to reappoint Jim Kincaid to the Fire Board now as they have a meeting early in January.

Police

Mayor Ashcraft said we will have to post the Police Chief position again.

It was moved by Kincaid, seconded by Coe to accept the resignation of Mark Kelly, Police Chief. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Streets

Mayor Ashcraft said they did a good job plowing yesterday.
Speedway installed a no left turn sign.

Jack did a good job working with Dollar General. They installed shades on their lights to keep it away from the neighbors.

Fire Board

Council member Kincaid said the ladder truck is still out of service. Having a budget meeting next week.

Planning and Zoning

Council member Engel said the Bucknell Corporation is interested in the property that Red Rock was interested in. They are planning on building a One Million square foot building and a five hundred thousand square foot building on the property.

Finance

Council member Davis read the following fund balances:

General	215,168.96	Am, Rescue Plan	15.00
Street	71,481.28	Enfct. & Education	80.00
State Highway	37,661.80	Court Computer	1,824.00
Cont. Prof. Training	720.00	Sewer Operating	279,541.08
Drug Law Enfct.	3,964.11		
Indigent Drivers	400.00		

For a total of \$610,857.09

Legislative Actions

First Reading – Resolution 16-2025 – A Resolution authorizing the Mayor to enter into a contract with the Licking County Board of Commissioners for reimbursement of Legal Counsel for Indigent Defendants for the Village of Kirkersville, Licking County, Ohio and declaring an emergency.

It was moved by Kincaid, seconded by Engel to suspend with the rules.

Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

It was moved by Kincaid, seconded by Engel to adopt Resolution 16-2025 as an emergency.

Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Bills

It was moved by Davis, seconded by Coe to pay the bills in the amount of \$36,253.82.

Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

New Business

The principal at the elementary said they do not have a problem with the traffic. It is cleared out in 10-15 minutes.

Council member Kincaid said there has already been three accidents at Stone and 158 because of the school traffic.

Adjournment

There being no further business it was moved by Kincaid, seconded by Engel to adjourn.

Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none. Meeting adjourned at 7:15 p.m.

KIRKERSVILLE VILLAGE, LICKING COUNTY

1/5/2026 5:28:01 PM

Fund Status

As Of 1/5/2026

UAN v2026.1

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	38.384%	\$229,995.51	\$0.00	\$229,995.51
2011	Street Construction Maint. & Repair	10.603%	\$63,530.01	\$0.00	\$63,530.01
2021	State Highway	6.349%	\$38,043.94	\$0.00	\$38,043.94
2061	State Grant	0.000%	\$0.00	\$0.00	\$0.00
2062	Continuing Professional Training	0.120%	\$720.00	\$0.00	\$720.00
2081	Drug Law Enforcement	0.662%	\$3,964.11	\$0.00	\$3,964.11
2082	Indigent Drivers Interlock & Alcohol Mon	0.067%	\$400.00	\$0.00	\$400.00
2151	Coronavirus Relief Fund	0.000%	\$0.00	\$0.00	\$0.00
2152	American Rescue Plan	0.000%	\$0.00	\$0.00	\$0.00
2271	Enforcement and Education	0.013%	\$80.00	\$0.00	\$80.00
2901	Mayor's Court Computer Fund	0.000%	\$0.00	\$0.00	\$0.00
2902	Other Special Revenue	0.000%	\$0.00	\$0.00	\$0.00
4901	Other Capital Projects	0.000%	\$0.00	\$0.00	\$0.00
5201	Sewer Operating	43.802%	\$262,462.79	\$0.00	\$262,462.79
9901	Other Agency	0.000%	\$0.00	\$0.00	\$0.00
All Funds Total			\$599,196.36	\$0.00	\$599,196.36
					Pooled Investments \$0.00
					Secondary Checking Accounts \$0.00
					Available Primary Checking Balance \$599,196.36

Last reconciled to bank: 12/31/2025 – Total other adjusting factors: \$0.00

KIRKERSVILLE VILLAGE, LICKING COUNTY

1/5/2026 5:48:58 PM

Payment Listing

UAN v2026.1

12/3/2025 to 12/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
375-2025	12/03/2025	12/03/2025	EW	US Treasury	\$298.24	C
376-2025	12/03/2025	12/03/2025	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$1,328.18	C
377-2025	12/03/2025	12/03/2025	CH	Treasurer of State of Ohio	\$762.00	C
380-2025	12/19/2025	12/19/2025	CH	Isaac Wiles	\$59.50	C
381-2025	12/19/2025	12/19/2025	CH	Isaac Wiles	\$45.00	C
384-2025	12/19/2025	12/19/2025	CH	Verizon Wireless	\$120.35	C
385-2025	12/19/2025	12/19/2025	CH	U. S. Bank Equipment Finance	\$375.32	C
386-2025	12/20/2025	12/20/2025	CH	Park National Bank	\$50.00	C
387-2025	12/20/2025	12/20/2025	CH	Park National Bank	\$611.78	C
388-2025	12/26/2025	12/26/2025	CH	Time Warner Cable	\$266.72	C
389-2025	12/26/2025	12/26/2025	CH	Time Warner Cable	\$183.89	C
390-2025	12/26/2025	12/26/2025	CH	BWC State Insurance Fund	\$123.12	C
391-2025	12/26/2025	12/26/2025	CH	American Electric Power	\$906.87	C
14797	12/19/2025	12/19/2025	PR	Shirley A Roskoski	\$478.79	C
14798	12/19/2025	12/19/2025	PR	Shirley A Roskoski	\$478.79	C
14800	12/19/2025	12/19/2025	AW	Gro-Green Lawn and Landscape	\$3,965.00	C
14801	12/19/2025	12/19/2025	AW	Kevin C. Shannon, Esq.	\$300.00	C
14802	12/19/2025	12/19/2025	AW	Arcadis Engineering Services Inc.	\$4,930.00	C
					Total Payments:	\$15,283.55
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$15,283.55

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

KIRKERSVILLE VILLAGE, LICKING COUNTY

1/5/2026 5:45:18 PM

Payment Listing

January 2026

UAN v2026.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
5-2026	01/04/2026	01/04/2026	CH	South Central Power	\$16.00	O
6-2026	01/04/2026	01/04/2026	CH	American Electric Power	\$110.70	O
7-2026	01/04/2026	01/04/2026	CH	American Electric Power	\$36.06	O
9-2026	01/04/2026	01/04/2026	CH	Columbia Gas of Ohio	\$170.44	O
11-2026	01/04/2026	01/04/2026	CH	Treasurer State of Ohio	\$1,303.77	O
12-2026	01/04/2026	01/04/2026	CH	Columbia Gas of Ohio	\$470.93	O
13-2026	01/04/2026	01/04/2026	CH	American Electric Power	\$137.05	O
14-2026	01/04/2026	01/04/2026	CH	Verizon Wireless	\$120.33	O
14813	01/04/2026	01/04/2026	PR	Jack V Christy	\$555.54	O
14814	01/04/2026	01/04/2026	PR	Shirley A Roskoski	\$475.50	O
14815	01/04/2026	01/04/2026	AW	Ohio Municipal League	\$397.00	O
14816	01/04/2026	01/04/2026	AW	Licking Regional Water District	\$23.43	O
14821	01/05/2026	01/04/2026	AW	The Baldwin Group, Inc.	\$2,502.00	O
14822	01/05/2026	01/05/2026	AW	Gro-Green Lawn and Landscape	\$1,355.00	O
14823	01/05/2026	01/05/2026	PR	TERRY W. ASHCRAFT	\$365.10	O
14824	01/05/2026	01/05/2026	PR	Victoria H Coe	\$1,021.19	O
					Total Payments:	\$9,060.04
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$9,060.04

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

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