

AGENDA - Village of Kirkersville

January 7, 2026

Opening: Pledge of Allegiance

Roll Call: Mark Davis Dave Engel Jim Kincaid Carrie Slone

1. Approval of Agenda
2. Approval of Minutes December 3, 2025
3. Election of President Pro Tempore of Council
4. Public Poll
Randy Stoll - Engineer
5. Village Official Report
Mayor - Organizational Meeting
BPA
Police Department
Street Commissioner
Fire Board
Engineer
Planning and Zoning
Solicitor
Finance Committee
Fiscal Officer
6. Legislative Actions
7. Bills - \$24,343.59
8. Old Business
9. New Business
10. Public Poll – 3 minutes
11. Council Poll
12. Adjournment

Village of Kirkersville Council Meeting Minutes

December 3, 2025

Mayor Ashcraft called the meeting to order at 7:00 p.m.

Council in attendance: Darren Coe, Mark Davis, Dave Engel, Jim Kincaid and Carrie Slone

Also present: Fiscal Officer Shirley Roskoski

Agenda

It was moved by Kincaid, seconded by Coe to approve the agenda. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Minutes

It was moved by Davis, seconded by Kincaid to approve the minutes of November 5, 2025. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Mayor

Mayor Ashcraft said the Police Chief has resigned.

He said he is going to reappoint Jim Kincaid to the Fire Board now as they have a meeting early in January.

Police

Mayor Ashcraft said we will have to post the Police Chief position again.

It was moved by Kincaid, seconded by Coe to accept the resignation of Mark Kelly, Police Chief. Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Streets

Mayor Ashcraft said they did a good job plowing yesterday.

Speedway installed a no left turn sign.

Jack did a good job working with Dollar General. They installed shades on their lights to keep it away from the neighbors.

Fire Board

Council member Kincaid said the ladder truck is still out of service. Having a budget meeting next week.

Planning and Zoning

Council member Engel said the Bucknell Corporation is interested in the property that Red Rock was interested in. They are planning on building a One Million square foot building and a five hundred thousand square foot building on the property.

Finance

Council member Davis read the following fund balances:

| | | | |
|----------------------|------------|--------------------|------------|
| General | 215,168.96 | Am, Rescue Plan | 15.00 |
| Street | 71,481.28 | Enfct. & Education | 80.00 |
| State Highway | 37,661.80 | Court Computer | 1, 824.00 |
| Cont. Prof. Training | 720.00 | Sewer Operating | 279,541.08 |
| Drug Law Enfct. | 3,964.11 | | |
| Indigent Drivers | 400.00 | | |

For a total of \$610,857.09

Legislative Actions

First Reading – Resolution 16-2025 – A Resolution authorizing the Mayor to enter into a contract with the Licking County Board of Commissioners for reimbursement of Legal Counsel for Indigent Defendants for the Village of Kirkersville, Licking County, Ohio and declaring an emergency.

It was moved by Kincaid, seconded by Engel to suspend with the rules.

Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

It was moved by Kincaid, seconded by Engel to adopt Resolution 16-2025 as an emergency.

Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Bills

It was moved by Davis, seconded by Coe to pay the bills in the amount of \$36,253.82.

Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none.

New Business

The principal at the elementary said they do not have a problem with the traffic. It is cleared out in 10-15 minutes.

Council member Kincaid said there has already been three accidents at Stone and 158 because of the school traffic.

Adjournment

There being no further business it was moved by Kincaid, seconded by Engel to adjourn.

Following vote on the motion is recorded: yea, 5; Coe, Davis, Engel, Kincaid and Slone. Nay, none. Meeting adjourned at 7:15 p.m.

Fund Status

As Of 1/5/2026

UAN v2026.1

| Fund Number | Fund Name | % of Total Pooled | Fund Balance | Investments (Non-Pooled) | Checking & Pooled Investments (Pooled) |
|------------------------------------|--|--------------------------|---------------------|---------------------------------|---|
| 1000 | General | 38.384% | \$229,995.51 | \$0.00 | \$229,995.51 |
| 2011 | Street Construction Maint. & Repair | 10.603% | \$63,530.01 | \$0.00 | \$63,530.01 |
| 2021 | State Highway | 6.349% | \$38,043.94 | \$0.00 | \$38,043.94 |
| 2061 | State Grant | 0.000% | \$0.00 | \$0.00 | \$0.00 |
| 2062 | Continuing Professional Training | 0.120% | \$720.00 | \$0.00 | \$720.00 |
| 2081 | Drug Law Enforcement | 0.662% | \$3,964.11 | \$0.00 | \$3,964.11 |
| 2082 | Indigent Drivers Interlock & Alcohol Mon | 0.067% | \$400.00 | \$0.00 | \$400.00 |
| 2151 | Coronavirus Relief Fund | 0.000% | \$0.00 | \$0.00 | \$0.00 |
| 2152 | American Rescue Plan | 0.000% | \$0.00 | \$0.00 | \$0.00 |
| 2271 | Enforcement and Education | 0.013% | \$80.00 | \$0.00 | \$80.00 |
| 2901 | Mayor's Court Computer Fund | 0.000% | \$0.00 | \$0.00 | \$0.00 |
| 2902 | Other Special Revenue | 0.000% | \$0.00 | \$0.00 | \$0.00 |
| 4901 | Other Capital Projects | 0.000% | \$0.00 | \$0.00 | \$0.00 |
| 5201 | Sewer Operating | 43.802% | \$262,462.79 | \$0.00 | \$262,462.79 |
| 9901 | Other Agency | 0.000% | \$0.00 | \$0.00 | \$0.00 |
| All Funds Total | | | \$599,196.36 | \$0.00 | \$599,196.36 |
| Pooled Investments | | | | | \$0.00 |
| Secondary Checking Accounts | | | | | \$0.00 |
| Available Primary Checking Balance | | | | | \$599,196.36 |

Last reconciled to bank: 12/31/2025 – Total other adjusting factors: \$0.00

KIRKERSVILLE VILLAGE, LICKING COUNTY

1/5/2026 5:48:58 PM

Payment Listing

UAN v2026.1

12/3/2025 to 12/31/2025

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|------------------------------------|-------------|--------|
| 375-2025 | 12/03/2025 | 12/03/2025 | EW | US Treasury | \$298.24 | C |
| 376-2025 | 12/03/2025 | 12/03/2025 | EW | OHIO PUBLIC EMPLOYEES RETIREMENT S | \$1,328.18 | C |
| 377-2025 | 12/03/2025 | 12/03/2025 | CH | Treasurer of State of Ohio | \$762.00 | C |
| 380-2025 | 12/19/2025 | 12/19/2025 | CH | Isaac Wiles | \$59.50 | C |
| 381-2025 | 12/19/2025 | 12/19/2025 | CH | Isaac Wiles | \$45.00 | C |
| 384-2025 | 12/19/2025 | 12/19/2025 | CH | Verizon Wireless | \$120.35 | C |
| 385-2025 | 12/19/2025 | 12/19/2025 | CH | U. S. Bank Equipment Finance | \$375.32 | C |
| 386-2025 | 12/20/2025 | 12/20/2025 | CH | Park National Bank | \$50.00 | C |
| 387-2025 | 12/20/2025 | 12/20/2025 | CH | Park National Bank | \$611.78 | C |
| 388-2025 | 12/26/2025 | 12/26/2025 | CH | Time Warner Cable | \$266.72 | C |
| 389-2025 | 12/26/2025 | 12/26/2025 | CH | Time Warner Cable | \$183.89 | C |
| 390-2025 | 12/26/2025 | 12/26/2025 | CH | BWC State Insurance Fund | \$123.12 | C |
| 391-2025 | 12/26/2025 | 12/26/2025 | CH | American Electric Power | \$906.87 | C |
| 14797 | 12/19/2025 | 12/19/2025 | PR | Shirley A Roskoski | \$478.79 | C |
| 14798 | 12/19/2025 | 12/19/2025 | PR | Shirley A Roskoski | \$478.79 | C |
| 14800 | 12/19/2025 | 12/19/2025 | AW | Gro-Green Lawn and Landscape | \$3,965.00 | C |
| 14801 | 12/19/2025 | 12/19/2025 | AW | Kevin C. Shannon, Esq. | \$300.00 | C |
| 14802 | 12/19/2025 | 12/19/2025 | AW | Arcadis Engineering Services Inc. | \$4,930.00 | C |
| Total Payments: | | | | | \$15,283.55 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$15,283.55 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

January 2026

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|---------------------------------|------------|--------|
| 5-2026 | 01/04/2026 | 01/04/2026 | CH | South Central Power | \$16.00 | O |
| 6-2026 | 01/04/2026 | 01/04/2026 | CH | American Electric Power | \$110.70 | O |
| 7-2026 | 01/04/2026 | 01/04/2026 | CH | American Electric Power | \$36.06 | O |
| 9-2026 | 01/04/2026 | 01/04/2026 | CH | Columbia Gas of Ohio | \$170.44 | O |
| 11-2026 | 01/04/2026 | 01/04/2026 | CH | Treasurer State of Ohio | \$1,303.77 | O |
| 12-2026 | 01/04/2026 | 01/04/2026 | CH | Columbia Gas of Ohio | \$470.93 | O |
| 13-2026 | 01/04/2026 | 01/04/2026 | CH | American Electric Power | \$137.05 | O |
| 14-2026 | 01/04/2026 | 01/04/2026 | CH | Verizon Wireless | \$120.33 | O |
| 14813 | 01/04/2026 | 01/04/2026 | PR | Jack V Christy | \$555.54 | O |
| 14814 | 01/04/2026 | 01/04/2026 | PR | Shirley A Roskoski | \$475.50 | O |
| 14815 | 01/04/2026 | 01/04/2026 | AW | Ohio Municipal League | \$397.00 | O |
| 14816 | 01/04/2026 | 01/04/2026 | AW | Licking Regional Water District | \$23.43 | O |
| 14821 | 01/05/2026 | 01/04/2026 | AW | The Baldwin Group, Inc. | \$2,502.00 | O |
| 14822 | 01/05/2026 | 01/05/2026 | AW | Gro-Green Lawn and Landscape | \$1,355.00 | O |
| 14823 | 01/05/2026 | 01/05/2026 | PR | TERRY W. ASHCRAFT | \$365.10 | O |
| 14824 | 01/05/2026 | 01/05/2026 | PR | Victoria H Coe | \$1,021.19 | O |
| Total Payments: | | | | | \$9,060.04 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$9,060.04 | |

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