

Village Of Kirkersville Board of Public Affairs Meeting Minutes  
July 29, 2025

OPENING: The meeting was called to order at approximately 7:01 pm and opened with the pledge.

ROLL CALL: Judy Casto, Kathy Rostorfer, and Keith Loughry were present. Also present were Mayor Ashcraft and BPA Clerk Vicki Coe.

APPROVAL OF MINUTES from June 24, 2025: Motion to approve by Keith; 2<sup>ND</sup> by Kathy; All in favor.

PUBLIC POLL: None

SEWER PLANT OPERATOR'S REPORT:

Vicki reported the sand filter replacement project is completed.

Rick Fitch sent a quote to replace the grinder pump.

**Motion by Keith to approve allocation of \$4818.00 for the purchase of a grinder pump. 2<sup>nd</sup> by Kathy. All in favor. Motion passed.**

Rick Fitch sent a quote replace the generator heater.

**Motion by Keith to approve allocation of \$353.00 for the purchase of a generator heater and instillation by Rick Fitch. 2<sup>nd</sup> by Kathy. All in favor. Motion passed.**

Tom Lott sent a quote to replace the roof of the pump house.

**Motion by Keith to approve allocation of \$2700.00 to replace the roof of the pump house by Tom Lott. 2<sup>nd</sup> by Kathy. All in favor. Motion passed.**

CLERK REPORT:

There has been no contact or payment from 145 E. Main Street.

APPROVAL TO PAY BILLS: Motion to pay the bills by Keith; 2<sup>nd</sup> by Kathy; Vote recorded: Yea, 2; Loughry and Rostorfer. Nay, none. Abstain, 1; Casto.

OLD BUSINESS:

RE: 155 E. Main Street. The clerk presented information forwarded by the zoning department. The owner of 155 E. Main Street has confirmed 2 housing units at that address. Sewer billing had been reduced by the Board to one (1) service fee per month at the request of the owner, Anthony Ferrell, for the duration of renovation.

**Motion by Keith to amend the billing account to two (2) units and to charge two (2) monthly service fees starting at the next billing cycle. 2<sup>nd</sup> by Kathy. All in favor. Motion passed.**

NEW BUSINESS: None

PUBLIC POLL: None

BOARD POLL:

Judy presented questions from Dave White, owner of 205 E. Main, about the processes and fees associated with changes and developments at that location. The Board discussed how services for new businesses are determined. Judy requested from the clerk a list of businesses in the Village and their sewer fees.

ADJOURNMENT: Motion by Keith to adjourn; 2<sup>nd</sup> by Judy; All in favor; 7:59 PM.

Respectfully submitted by BPA Clerk Vicki Coe. These minutes are unofficial until approved by the Board of Public Affairs. Approved by the Board this 26<sup>th</sup> of August, 2025.