

# AGENDA - Village of Kirkersville Special Council Meeting

August 26, 2025

## Opening: Pledge of Allegiance

Roll Call:	Holly Branham	Darren Coe	Mark Davis
	Dave Engel	Jim Kincaid	Carrie Slone

### 1. Approval of Agenda

### 2. Legislative Actions

Second Reading – Ordinance 05-2025 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Kirkersville, State of Ohio during the fiscal year ending December 31, 2025 and declaring an emergency.

First Reading – Ordinance 06-2025 – An Ordinance consenting to the Mayor's appointment of Kelly M. Brown as Chief of Police for the Village of Kirkersville, Ohio and declaring an emergency.

### 3. New Business

Approval of the quote from Tom Lott for the shed at the sewer plant in the amount of \$1,863.00.

### 11. Adjournment

ORDINANCE NO. 06-2025

ADOPTED: \_\_\_\_\_

AN ORDINANCE CONSENTING TO THE MAYOR'S APPOINTMENT OF KELLY M. BROWN AS CHIEF OF POLICE FOR THE VILLAGE OF KIRKERSVILLE, OHIO AND DECLARING AN EMERGENCY

WHEREAS, there is a vacancy in the position of the Village of Kirkersville Police Chief; and

WHEREAS, Kelly M. Brown previously worked at the Sugar Grove Police Department until the department disbanded, as well as Somerset Police Department and New Straitsville Police Department. As such, Kelly M. Brown has the necessary qualifications and experience to serve as the next Kirkersville Police Chief; and

WHEREAS, the Mayor appointed Kelly M. Brown as Police Chief, and Council for the Village of Kirkersville now wants to consent to this appointment.

NOW, **THEREFORE, BE IT ORDAINED** BY THE COUNCIL OF THE VILLAGE OF KIRKERSVILLE, OHIO THAT:

SECTION 1: Pursuant to R.C. 737.15, Council for the Village of Kirkersville hereby consents to the Mayor's appointment of Kelly M. Brown as Chief of Police at a rate of \$30.00 per hour for a work period of no more than 32 hours per week.

SECTION 2: Pursuant to R.C. 737.17, this appointment and consent shall be for a probationary period and shall not be finally made until Kelly M. Brown has satisfactorily served his probationary period and the Mayor, with the concurrence of Council, have finally appointed Kelly M. Brown. Because a final appointment is necessary to end his probationary period, and unless/until that occurs, Kelly M. Brown is afforded none of the protections/rights under R.C. 737.15 and/or R.C. 737.171 until he is finally appointed.

SECTION 3: Council for the Village of Kirkersville hereby waives the residency requirement, set forth in R.C. 737.15, for Kelly M. Brown.

SECTION 4: As required by R.C. 737.15, Kelly M. Brown has taken and passed, not more than sixty days prior this appointment, a physical examination given by a licensed physician, a physician assistant, a clinical nurse specialist, a certified nurse practitioner, or a certified nurse-midwife, showing that he meets the physical requirements necessary to perform the duties of Police Chief.

SECTION 5: All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.

SECTION 6: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

SECTION 7: This Ordinance is hereby declared an emergency measure necessary for the health, safety and welfare of the residents of the Village and for the further reason that it is in the Village's best interest to have a Chief of Police in position as soon as possible. Wherefore, provided this Ordinance receives the required affirmative votes of Council, it shall take effect and be in full force immediately upon passage by Council.

Passed in Council this \_\_\_\_\_ day of August 2025.

\_\_\_\_\_  
Terry Ashcraft, Mayor

ATTEST: \_\_\_\_\_  
Clerk of Council

AN ORDINANCE TO REAPPROPRIATE FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF KIRKERSVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2025 AND DECLARING AN EMERGENCY.

SECTION 1. Be it resolved by the Council of the Village of Kirkersville, State of Ohio, that to provide for current expenses and other expenditures of the said Village of Kirkersville during the fiscal year ending December 31, 2025, the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the GENERAL FUND

COMMUNITY ENVIRONMENT

Community Planning and Zoning

Personal Services	10,391.00
All other Expenses	28,000.00 (Increase of 10,000.00)

Lands and Buildings

All other expenditures	80,568.64 (Increase of 7,000.00)
Total Lands and Buildings	80,568.64

Total increase in General Fund	17,000.00
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SECTION 3. And the Fiscal Officer is hereby authorized to draw warrants on the Village Treasurer for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers thereof, approved by an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance. Provided further that the appropriations for contingencies can only be expended upon two-thirds vote of Council for items of expense constituting a legal obligation against the Village, and for purposes other than those covered by other specific appropriations herein made.

SECTION 6. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision making bodies of the Village of Kirkersville which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 7. That this ordinance is declared an emergency measure necessary for the public health, safety, and welfare of the residents of Kirkersville and that this ordinance shall take effect immediately upon its passage.

Passed in Council this \_\_\_\_ day of August 2025.

Attest: \_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

# TOM LOTT ROOFING AND REMODELING LLC

July 7, 2025

## QUOTE #1114

Bill To	
Customer	Kirkersville
Address	
Phone	
Payment Due	Upon Receipt of Invoice
Salesperson	Tom Lott
Payment Terms	Paid in Full

Qty.	Description	Line Total
	Shed at Sewer Plant – Gambrel roof	
4.14 sq	All layers tear off	
	New felt	
	White aluminum drip edge	
4.14 sq	Black dimensional shingles	
2	Aluminum transition aprons	
		\$1,863.00
		Included
		<b>\$1,863.00</b>

Thank you for your business!

### Tom Lott Roofing and Remodeling LLC

8582 St. Rt. 256 Thornville, Ohio 43076

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