AGENDA - Village of Kirkersville

July 2, 2025

Opening: Pledge of Allegiance

Roll Call:	Holly Branham	Darren Coe	Mark Davis
	Dave Engel	Jim Kincaid	Carrie Slone

1. Approval of Agenda
2. Approval of Minutes: June 4, 2025
3. Public Poll – 3 minutes
4. Village Official Report
   - Mayor
   - BPA
   - Police Department
   - Street Commissioner
   - Fire Board
   - Engineer
   - Planning and Zoning
   - Solicitor
   - Finance Committee
   - Fiscal Officer

5. Legislative Actions
   Public Hearing - Second Reading – Resolution 09-2025 – A Resolution approving a contract to create a Joint Economic Development District (Kirkersville JEDD District No. 1) and authorizing the Mayor to execute the same.

6. Bills - $17,996.13
7. Old Business
8. New Business
9. Public Poll – 3 minutes
10. Council Poll
11. Adjournment

Village of Kirkersville Council Meeting Minutes

June 4, 2025

Mayor Ashcraft called the meeting to order at 7:00 p.m.

Council in attendance: Holly Branham, Darren Coe, Mark Davis, Jim Kincaid and Carrie Slone.

Absent: Dave Engel

Also present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets.

Agenda
It was moved by Kincaid, seconded by Coe to approve the agenda. Following vote on the motion is recorded: yea, 5; Branham, Coe, Davis, Kincaid and Slone. Nay, none.

Minutes
It was moved by Coe, seconded by Davis to approve the minutes of May 7, 2025.
Following vote on the motion is recorded: yea, 5; Branham, Coe, Davis, Kincaid and Slone. Nay, none.

Mayor
Mayor Ashcraft said the fines for the month were $2,205.00.
He said he wanted to thank Todd Merry for putting the flags up and Mark Davis for putting the flags together.

Public Poll
Vicki Coe, 9543 Loop Rd., said there has been talk about keeping chickens. She said chickens in town are a problem. She asked council to consider letting residents keep chickens if they have an acre or more of property.

Andy Shayko, 375 E Main, said they are thinking of putting trees up in their front yard to block the light coming from Dollar General. He did thank P&Z for working with him on eliminating some of the light pollution from Dollar General.

Police Chief
Chief Poling gave his monthly report. He said Officer Grubb has been released from training.
He brought up using Lexipol for the Police Department policies. He said the cost is $3,983.25 for 4 users and it renews annually.
Council member Kincaid asked if it was a different cost for one user.
Chief Poling said he would look into that.

Chief Poling said he would like to establish a $45.00 per hour fee for special duty officers and a $10.00 per hour cruiser fee.

Council member Coe said he did not want our officers doing special duty and getting paid instead of putting their time in for the village.

Planning and Zoning
Mayor Ashcraft said he talked to Phillip Miller to see if the village could but the lot adjacent to our vacant lot. Phillip said he could not get it out of his grandfather's name.
Council member Kincaid asked Brian to look into what we can do to obtain that piece of property.

Council member Coe said he has Hebron's code on chickens. He is in favor of allowing them if you own one acre or more.

Council member Kincaid said we keep saying chickens, what if someone wants rabbits.

Council member Davis said there are a lot of properties that are one acre or more.

Council member Kincaid said lets table this to take the time to look over Hebron's code.

Solicitor
Brian said he worked on Resolution 09-2025 which is on the agenda tonight. This is to establish a JEDD District 1.

Finance
Council member Davis read of the following fund balances:

General	171,076.16	Am. Rescue Plan	15.00
Street	77,116.29	Enfct, & Education	80.00
State Hwy.	35,556.27	Court Computer	1,344.00
Drug Law Enfct.	720.00	State Grant	720.00
Indigent Drivers	400.00	Sewer Operating	414,989.15

For a total of $705,261.84

Legislative Actions
First Reading – Resolution 09-2025 – A resolution approving a contract top create a Joint Economic Development District (Kirkersville JEDD District No.1) and authoring the Mayor to execute the same.

First Reading – Resolution 10-20205 – A Resolution authorizing the Mayor and Fiscal Officer to execute a Personal Services Agreement for legal services with Isaac Wiles Burkholder & Miller, LLC and declaring an emergency.

It was moved by Kincaid, seconded by Davis to suspend with the rules. Following vote on the motion is recorded: yea, 5; Branham, Coe, Davis, Kincaid and Slone. Nay, none.
It was moved by Kincaid, seconded by Davis to adopt Resolution 10-20205 as an emergency. Following vote on the motion is recorded: yea, 5; Branham, Coe, Davis, Kincaid and Slone. Nay, none.

Bills
It was moved by Davis, seconded by Coe to pay the bills in the amount of $50,259.01. Following vote on the motion is recorded: yea, 5; Branham, Coe, Davis, Kincaid and Slone. Nay, none.

Old Business
Council member Davis asked if anyone had heard back from Tire Mart.
Mayor Ashcraft said he has not. He said Speedway should open sometime in July.
Council member Coe asked when the sewer work would be done.
Mayor Ashcraft said they are going o start the week of the 24th.

Adjournment
There being no further business, it was moved Kincaid, seconded by Davis to adjourn. Following vote on the motion is recorded: yea, 5; Branham, Coe, Davis, Kincaid and Slone. Nay, none.
Meeting adjourned at 7:37 p.m.

_____ _____

Fiscal Officer Mayor

Fund Status

As Of 6/30/2025

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	27.966%	$210,818.27	$0.00	$210,818.27
2011	Street Construction Maint. & Repair	10.659%	$80,347.84	$0.00	$80,347.84
2021	State Highway	4.750%	$35,809.37	$0.00	$35,809.37
2061	State Grant	0.000%	$0.00	$0.00	$0.00
2062	State Grant	0.096%	$720.00	$0.00	$720.00
2081	Drug Law Enforcement	0.526%	$3,964.11	$0.00	$3,964.11
2082	Indigent Drivers Interlock & Alcohol Mon	0.053%	$400.00	$0.00	$400.00
2151	Coronavirus Relief Fund	0.000%	$0.00	$0.00	$0.00
2152	American Rescue Plan	0.002%	$15.00	$0.00	$15.00
2271	Enforcement and Education	0.011%	$80.00	$0.00	$80.00
2901	Mayor's Court Computer Fund	0.205%	$1,544.86	$0.00	$1,544.86
2902	Other Special Revenue	0.000%	$0.00	$0.00	$0.00
4901	Other Capital Projects	0.000%	$0.00	$0.00	$0.00
5201	Sewer Operating	55.732%	$420,130.65	$0.00	$420,130.65
9901	Other Agency	0.000%	$0.00	$0.00	$0.00
	All Funds Total		$753,830.10	$0.00	$753,830.10

Pooled Investments	$0.00
Secondary Checking Accounts	$0.00
Available Primary Checking Balance	$753,830.10

Last reconciled to bank: 05/31/2025 – Total other adjusting factors: $0.00

KIRKERSVILLE VILLAGE, LICKING COUNTY

Payment Listing

June 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
181-2025	06/11/2025	06/11/2025	CH	LocalIQ	$156.44	O
184-2025	06/16/2025	06/16/2025	CH	American Electric Power	$45.25	O
185-2025	06/16/2025	06/16/2025	CH	American Electric Power	$36.76	O
186-2025	06/16/2025	06/16/2025	CH	Time Warner Cable	$183.89	O
187-2025	06/16/2025	06/16/2025	CH	Time Warner Cable	$266.72	O
188-2025	06/16/2025	06/16/2025	CH	Isaac Wiles	$427.95	O
189-2025	06/16/2025	06/16/2025	CH	Isaac Wiles	$1,818.50	O
190-2025	06/22/2025	06/22/2025	CH	U. S. Bank Equipment Finance	$138.37	O
193-2025	06/30/2025	06/30/2025	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	$1,694.19	O
14624	06/04/2025	06/04/2025	AW	Lowe's	$563.10	O
14626	06/04/2025	06/04/2025	AW	Kevin C. Shannon, Esq.	$300.00	O
14628	06/11/2025	06/11/2025	AW	Gro-Green Lawn and Landscape	$960.00	O
14630	06/11/2025	06/11/2025	PR	Gabriel L Poling	$1,381.59	O
14631	06/11/2025	06/11/2025	PR	Shirley A Roskoski	$478.79	O
14632	06/16/2025	06/16/2025	AW	Ream & Haager	$602.00	O
14634	06/22/2025	06/22/2025	AW	Arcadis Engineering Services Inc.	$2,520.00	O
14635	06/22/2025	06/22/2025	AW	Traffic Logix Corp	$4,200.00	O
14636	06/22/2025	06/22/2025	PR	Gabriel L Poling	$1,413.79	O
14637	06/22/2025	06/22/2025	PR	Shirley A Roskoski	$478.79	O
14641	06/25/2025	06/25/2025	AW	Kevin C. Shannon, Esq.	$300.00	O
				Total Payments:	$17,966.13	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$17,966.13	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.