

AGENDA - Village of Kirkersville

April 2, 2025

Opening: Pledge of Allegiance

Roll Call:	Holly Branham	Darren Coe	Mark Davis
	Dave Engel	Jim Kincaid	Carrie Slone

1. Approval of Agenda
2. Approval of Minutes: March 5, 2025
3. Public Poll – 3 minutes
4. Village Official Report
 - Mayor
 - BPA
 - Police Department
 - Street Commissioner
 - Fire Board
 - Engineer
 - Planning and Zoning
 - Solicitor
 - Finance Committee
 - Fiscal Officer
5. Legislative Actions
 - First Reading – Resolution 05-2025 – A Resolution accepting the bid of Wharton Excavating LLC, authorizing and directing the Mayor and Fiscal Officer to execute a contract with Wharton Excavating LLC for the WWTP Surface Sand Filter Improvements and declaring an emergency.
6. Bills - \$22,645.24
7. Old Business
8. New Business
9. Public Poll – 3 minutes
10. Council Poll
11. Adjournment

Village of Kirkersville Council Meeting Minutes

March 5, 2025

Mayor Ashcraft called the meeting to order at 7:00 p.m.

Council in attendance: Holly Branham, Darren Coe, Mark Davis, Dave Engel, Jim Kincaid and Carrie Slone.

Also present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets.

Agenda

It was moved by Engel, seconded by Davis to approve the agenda. Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Minutes

It was moved by Kincaid, seconded by Engel to approve the minutes of February 5, 2025. Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Mayor

Mayor Ashcraft said the fines for the month were \$1,295.00.

BPA

Mayor Ashcraft said they had their pre-bid meeting today. The bids will be opened on March 13.

Police

Chief Poling gave the stats for the prior month.

He said he met with the school superintendent and the school resource officer. They are primarily focusing on expanding the school to accommodate the mass number of students they are about to get. I have the same quotes for the body cameras that I had last month.

Streets

Mayor Ashcraft said the potholes were patched on Outville Road. Turner Drive and Arrowhead Drive has been graveled. I will do the alleys once it stops snowing.

Fire Board

Council member Kincaid they had a quick meeting.

Planning and Zoning

Council member Engel said they approved a lot split. They have wrapped up the new zoning book. He thanked the members of the Commission for all their hard work on this and he also thanked Jack Christy for all his expertise.

Solicitor

Brian said he talked to Nate Green and Attorney Eifert from the Water District. A draft of the JEDD agreement has been circulated to myself, Hebron and the Township. The initial member will be Speedway. We are also looking at capturing in Tire Mart but we haven't heard from them in over a month and a half. You have to pass the ordinance to approve the Jedd contract. Then there has to be a petition by the people being a part of the Jedd. It's a multi-step purpose. We are looking at potentially getting a first reading of the JEDD ordinance at the next meeting. In order to approve the JEDD you have to have a 30 day notice of a public hearing.

With respect to the JEDD itself and the contract it is pretty standard how the money is divided up because of the agreement we have with the Water District. The point of much discussion this afternoon is the JEDD Board. Once the JEDD is created it is its own entity. The JEDD Board then runs the entity. A good part of the JEDD Board is determined by Statute. There's a member appointed by the village, a member appointed by the township, a member that represents the businesses that is located within the district, a member representing persons working in the district Hebron will appoint. Then there is one other member who is appointed by the other members. What the Water District has proposed is that the last member is someone from the Water District and by statute that member is the Chair of the Board. I told Nate and Nick today that I do not know if Council will agree to that.

Council member Kincaid said with Hebron being involved and Union Township being involved along with us who's to say they would want a Water District member on the Board.

Brian said that is a good question and I ask that because I am not sure how far along these conversations have gone along with Hebron and the Township. They may not want that either.

Finance

Council Member Davis read the following Fund balances:

General	169,647.38	Indigent Drivers	400.00
Street	69,165.44	Am. Rescue Plan	15.41
State Hwy.	34,512.12	Enfct. & Educ.	80.00
State Grant	700.00	Court Computer	728.86
Drug Law Enfct.	3,964.11	Sewer Operating	401,191.87

For a total of \$680,425.19

Legislative Actions

First Reading- Ordinance 03-2025 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Kernersville, State of Ohio, during the fiscal year ending December 31, 2025 and declaring an emergency.

It was moved by Coe, seconded by Kincaid to amend Ordinance 03-2025 by changing the following: under Total Law Enforcement, the total should be \$85,837.00 and the total for Community Environment should be \$28,391.00

Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.

It was moved by Kincaid, seconded by Coe to suspend with the rules. Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.

It was moved by Kincaid, seconded by Engel to adopt Ordinance 03-2025 as an emergency. Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.

First Reading – Resolution 04-2025 – A Resolution authorizing the Mayor and Fiscal officer to accept the bid of, and execute a lease agreement with, HW Martin and Son Co. and declaring an emergency.

It was moved by Kincaid, seconded by Branham to suspend with the rules. Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.

It was moved by Coe, seconded by Engel to adopt Resolution 04-2025 as an emergency. Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Bills

It was moved by Kincaid, seconded by Davis to pay the bills in the amount of \$22,026.23. Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Old Business

It was moved by Kincaid, seconded by Davis to approve the purchase of body and cruiser cameras in the amount of \$10,457.00. Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.

Adjournment

There being no further business, it was moved by Kincaid, seconded by Coe to adjourn. Following vote on the motion is recorded: yea, 6; Branham, Coe, Davis, Engel, Kincaid and Slone. Nay, none.
Meeting adjourned at 7:38 p.m.

Fiscal Officer

Mayor

Fund Status

As Of 3/30/2025

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	25.105%	\$178,264.69	\$0.00	\$178,264.69
2011	Street Construction Maint. & Repair	10.075%	\$71,543.05	\$0.00	\$71,543.05
2021	State Highway	4.896%	\$34,768.68	\$0.00	\$34,768.68
2061	State Grant	0.000%	\$0.00	\$0.00	\$0.00
2062	State Grant	0.101%	\$720.00	\$0.00	\$720.00
2081	Drug Law Enforcement	0.558%	\$3,964.11	\$0.00	\$3,964.11
2082	Indigent Drivers Interlock & Alcohol Mon	0.056%	\$400.00	\$0.00	\$400.00
2151	Coronavirus Relief Fund	0.000%	\$0.00	\$0.00	\$0.00
2152	American Rescue Plan	0.002%	\$15.00	\$0.00	\$15.00
2271	Enforcement and Education	0.011%	\$80.00	\$0.00	\$80.00
2901	Mayor's Court Computer Fund	0.121%	\$856.86	\$0.00	\$856.86
2902	Other Special Revenue	0.000%	\$0.00	\$0.00	\$0.00
4901	Other Capital Projects	0.000%	\$0.00	\$0.00	\$0.00
5201	Sewer Operating	59.075%	\$419,470.66	\$0.00	\$419,470.66
9901	Other Agency	0.000%	\$0.00	\$0.00	\$0.00
All Funds Total			\$710,083.05	\$0.00	\$710,083.05
Pooled Investments					\$0.00
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$710,083.05

Last reconciled to bank: 02/28/2025 – Total other adjusting factors: \$0.00

RESOLUTION NO. 05-2025

ADOPTED: _____

A RESOLUTION ACCEPTING THE BID OF WHARTON EXCAVATING LLC, AUTHORIZING AND DIRECTING THE MAYOR AND FISCAL OFFICER TO EXECUTE A CONTRACT WITH WHARTON EXCAVATING LLC FOR THE WWTP SURFACE SAND FILTER IMPROVEMENTS, AND DECLARING AN EMERGENCY

WHEREAS, with Ordinance 02-2025, adopted on February 5, 2025, Council for the Village of Kirkersville authorized the Mayor and Engineer to seek competitive bids to complete the surface sand filter improvements at the Wastewater Treatment Plant; and

WHEREAS, the Village received two bids; and

WHEREAS, Wharton Excavating LLC's bid (\$109,000.00) is under the Engineer's estimate and is acceptable. The Village Engineer contacted Wharton Excavating LLC's references and found them to be favorable; and

WHEREAS, Council for the Village of Kirkersville now wants to accept Wharton Excavating LLC's bid and award this contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF KIRKERSVILLE, OHIO THAT:

SECTION 1: Council for the Village of Kirkersville hereby accepts the bid of Wharton Excavating LLC to complete the Wastewater Treatment Plant Surface Sand Filter Improvements.

SECTION 2: Council for the Village of Kirkersville hereby authorizes and directs the Mayor and Fiscal Officer to execute a contract with Wharton Excavating LLC, to complete the Wastewater Treatment Plant Surface Sand Filter Improvements, in an amount not to exceed \$109,000.00.

SECTION 3: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

SECTION 4: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

SECTION 5: This Resolution is hereby declared an emergency measure necessary for the health, safety, and welfare of the residents of the Village and for the further reason that the Village needs to accept this bid and begin this project as soon as possible.

Wherefore, provided this Resolution receives the required affirmative votes of Council, it shall take effect and be in full force immediately upon passage by Council.

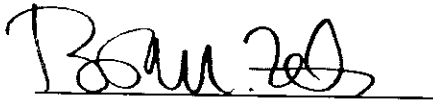
Passed in Council this ____ day of _____ 2025.

Terry Ashcraft, Mayor

ATTEST: _____
Clerk of Council

APPROVED:

Approved as to form this 24th day of March 2025:



Brian M. Zets
Village Solicitor

Payment Listing

3/5/2025 to 3/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
83-2025	03/13/2025	03/13/2025	CH	Time Warner Cable	\$183.89	O
84-2025	03/13/2025	03/13/2025	CH	Time Warner Cable	\$266.72	O
85-2025	03/13/2025	03/13/2025	CH	LocalIQ	\$717.38	O
86-2025	03/13/2025	03/13/2025	EW	US Treasury	\$667.00	O
87-2025	03/13/2025	03/13/2025	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$1,648.60	O
88-2025	03/13/2025	03/13/2025	CH	South Central Power	\$16.00	O
89-2025	03/13/2025	03/13/2025	CH	American Electric Power	\$117.80	O
90-2025	03/13/2025	03/13/2025	CH	American Electric Power	\$149.30	O
91-2025	03/13/2025	03/13/2025	CH	Park National Bank	\$709.16	O
92-2025	03/13/2025	03/13/2025	CH	American Electric Power	\$35.75	O
93-2025	03/13/2025	03/13/2025	CH	American Electric Power	\$44.33	O
95-2025	03/22/2025	03/22/2025	CH	Isaac Wiles	\$763.00	O
96-2025	03/22/2025	03/22/2025	CH	Isaac Wiles	\$1,886.00	O
99-2025	03/25/2025	03/25/2025	CH	American Electric Power	\$851.99	O
100-2025	03/25/2025	03/25/2025	CH	Lowe's	\$297.08	O
14546	03/05/2025	03/05/2025	AW	Dave VanDyke	\$427.00	O
14547	03/05/2025	03/05/2025	AW	SWLCWSD	\$23.43	O
14549	03/13/2025	03/13/2025	AW	Kevin C. Shannon, Esq.	\$300.00	O
14550	03/13/2025	03/13/2025	AW	Shelly Materials, Inc.	\$534.60	O
14552	03/17/2025	03/17/2025	PR	Gabriel L Poling	\$1,304.36	O
14553	03/17/2025	03/17/2025	PR	Shirley A Roskoski	\$437.90	O
14555	03/22/2025	03/22/2025	AW	Pro-Vision	\$9,004.63	O
14556	03/25/2025	03/25/2025	AW	Sedgwick	\$140.00	O
14558	03/25/2025	03/25/2025	AW	B & C Communications	\$170.00	O
14560	03/30/2025	03/30/2025	PR	Gabriel L Poling	\$1,261.42	O
14561	03/30/2025	03/30/2025	PR	Shirley A Roskoski	\$437.90	O
14562	03/30/2025	03/30/2025	AW	Ohio Municipal League	\$250.00	O
Total Payments:					\$22,645.24	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$22,645.24	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.