

**VILLAGE OF KIRKERSVILLE**  
**135 N. 4<sup>th</sup> Street, PO Box 211**  
**Kirkersville, Ohio 43033**

**APPLICATION FOR LOT SPLIT / MINOR SUB-DIVISION**

The undersigned owner(s) of the following legally described property, hereby request the consideration of a lot split or minor sub-division, as specified below:

**PROPERTY OWNER**

Name: \_\_\_\_\_

Mailing Address of Applicant: \_\_\_\_\_

Phone Numbers of Applicant: Home: \_\_\_\_\_ Business: \_\_\_\_\_

Email: \_\_\_\_\_

**PROPERTY**

Address of Property: \_\_\_\_\_

- Attach legal description of property and current survey prepared by a licensed surveyor.

Lot to be divided into \_\_\_\_\_ lots.

Width of street right-of-way: \_\_\_\_\_

Existing use: \_\_\_\_\_

Current zoning: \_\_\_\_\_

Proposed use: \_\_\_\_\_

Any request for Zoning Amendment? \_\_\_\_\_ If so, briefly describe; \_\_\_\_\_

**SUPPORTING INFORMATION** – Attach the following items to the application.

1. Preliminary drawing of the proposed lot split showing all dimensions, square footage, floodplain, if applicable, easements, existing and intended use of all parts of the lot, size and location of all proposed buildings on the lot, location of all streets and rights-of-way, proposed provisions of water and sanitary sewer facilities, and a list of all property owners contiguous to, or directly across the street from the proposed lot split.

**The application must be completed by the owner of the property that is being considered for a lot split.**

**I certify the above to be correct and understand that misinformation on this application will cause the permit to be void.**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

FOR OFFICIAL USE ONLY

**VILLAGE OF KIRKERSVILLE**

**APPLICATION FOR LOT SPLIT / MINOR SUB-DIVISION**

Date of Planning & Zoning Board review: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Decision of Planning & Zoning Board: \_\_\_\_\_

If approved, the following conditions were applied:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

If denied, reason for denial:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman, Planning & Zoning Board

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