

**Village of Kirkersville**  
**RIGHT-OF-WAY PERMIT APPLICATION**  
As Provided for in Chapter 901 of the Village of Kirkersville Ordinances

**Section 1**

<b>Date of Application:</b> _____		<b>Permit #:</b> _____
Bond on File	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<b>Permit Expiration Date:</b> _____
Cert. of Ins. on File	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	

**Section 2**

<b>Type of Permit Requested:</b>	
Cable Television Franchise	<input type="checkbox"/>
Telecommunication or Utility	<input type="checkbox"/>
Special	<input type="checkbox"/>
Renewal	<input type="checkbox"/>
If so, please identify:	
Type:	_____
Previous Permit #:	_____
Application Fee Included	<input type="checkbox"/>

**Section 3**

<b>APPLICANT</b>	
Organization Name:	_____
Address:	_____
City: _____, State: _____ Zip: _____	Office Phone #: _____ Fax #: _____
Contact Name: _____	Cell Phone #: _____
<b>CONTRACTOR (if different than Applicant)</b>	
Organization Name:	_____
Address:	_____
City: _____, State: _____ Zip: _____	Office Phone #: _____ Fax #: _____
Contact Name: _____	Cell Phone #: _____

Section 4

PROJECT DESCRIPTION:

\_\_\_\_\_

PROJECT LOCATION:

\_\_\_\_\_

CONSTRUCTION SCHEDULE: Start Date: \_\_\_\_\_ Finish Date: \_\_\_\_\_

Details: \_\_\_\_\_

PURPOSE:  Repair  Replacement  New Installation  Other

INSTALLATION METHOD:  Open Cut  Tunneling/Boring  Re-sleeve  Other

Section 5

NOTE:

Applicant must refer to Chapter 901 of the Village of Kirkersville Ordinances for the actual application process, criteria for granting permits, obligations of permits, permit fees, and other right-of-way permit information.

- APPLICANT'S DRAWING OR ENGINEERING PLANS ATTACHED, showing location, proposed work, and existing utilities within work area, to be incorporated as Exhibit A.
- VILLAGE'S GENERAL NOTES ATTACHED, to be incorporated as Exhibit B.

APPLICANT'S SIGNATURE: \_\_\_\_\_

Applicant's Printed Name: \_\_\_\_\_

\_\_\_ Permit Approved

\_\_\_ Permit Denied

Village of Kirkersville: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT B  
GENERAL NOTES

Any modifications to the approved permit shall be submitted to the Village for approval prior to the work being completed.

The contractor is responsible, prior to construction, to determine the actual location and elevation of all existing utilities, whether shown on the plans or not. The contractor shall call O.U.P.S. at (800) 362-2764 two (2) full working days prior to the start of construction.

The contractor shall notify the Village Engineer at least two (2) working days in advance of the start of construction. Inspection is required for all public work and where identified on the approved permit.

Construction shall only occur during daytime hours; from one-half hour before sunrise to one-half hour after sunset, as determined by the U.S. Weather Service.

The contractor shall be solely responsible for complying with all federal, state, and local safety requirements, together with exercising precautions, at all times for the protection of all persons, including employees, and property.

All surfaces including lawns, pavements, sidewalks, curbs, berms, and other surfaces disturbed during the construction of this project shall be restored by the contractor to the original or better condition. All restoration, including lawns, pavements, sidewalks, curbs, berms, trees and shrubs shall be warrantied for a period of one (1) year from the acceptance of restoration. Contactor is responsible for notifying the Village for final inspection of restoration. One year warranty period will begin after the restoration has been accepted by the Village.

It is the intent that trees shall be preserved. The contractor will be responsible for any claim for damage to trees. Trees needing to be removed require prior approval of the Village.

The contractor shall reference all existing iron pins and monuments before excavation. If any pins or monuments are disturbed, a surveyor, registered in the State of Ohio, shall reset the pins at the contractor's expense.

The contractor shall confine all activities for the project to the immediate area under construction. The contractor shall not trespass upon private property without written permission of the property owner.

All roadway trenches shall be backfilled or securely plated during non-working hours. All street plates shall be secured with asphalt placed around the perimeter. The contractor shall maintain the plates in a secure and safe condition.

All backfill placed within existing or proposed road rights-of-way or within the pavement influence line shall be compacted granular material in accordance with CCMS item 912 or CCMS item 636 Type 1, 2 or 3.

All backfill outside of existing or proposed road rights-of-way and outside of the pavement influence line shall be placed in accordance with CCMS item 911. In lieu of adequate compaction, as set forth by this item, the Village reserves the right to require compacted granular backfill in accordance with item 912.

Utility trench construction which occurs in existing or proposed lawns shall have the backfill compacted to a minimum of 90% maximum dry density and backfill within driveways shall be compacted to a minimum of 100% maximum dry density.

The contractor shall provide minimum clearance of 1.5 feet vertically and 3 feet horizontally between all underground utilities. No utility facility shall be installed with less than these minimum clearances without the written approval of the owners of the facilities involved. The contractor shall expose all utilities or structure prior to construction to verify the vertical and horizontal clearances with proposed construction.

All traffic control devices shall be furnished, erected, maintained and removed by the contractor in accordance with the "Ohio Manual of Uniform Traffic Control Devices for Streets and Highways" (OMUTCD), current edition.

All traffic lanes are intended to be fully open to traffic. Any lane closures deemed necessary for the construction shall be authorized by the Village Engineer as part of an approved traffic maintenance plan prior to closing. Any authorized two-way, one-lane traffic operations shall be in accordance with part 6, Temporary Traffic Control, of the OMUTCD. Lane closures on arterial streets shall only occur between the hours of 9 am and 3 pm. Other restrictions may apply.

A uniformed police officer(s) may be substituted for each flagman shown on page 6E-1 of the OMUTCD and the officers(s) may be present whenever two-way, one-lane traffic operations are in effect. Manual control of traffic by anyone other than a police officer(s) is not permitted.

Construction signs shall neither conflict with nor obstruct existing traffic control signs. Signage shall be installed with proper spacing between signs and shall be 100% visible for an adequate distance (150' for 25 mph streets, 225' for 35 mph streets and 325' for 45 mph streets). Construction signs shall be mounted on their own posts. All construction signs shall be installed, covered and approved by the Village Engineer prior to commencing work on the project.

If existing traffic control signs conflict with the proposed maintenance of traffic signs, they can only be removed with the written approval of the Village Engineer. These signs shall be reinstalled at proper height and at approximately the same locations. Any existing signs or posts

that are damaged, as determined by the Village Engineer, as a result of the contractor's operations shall be replaced at the contractor's expense.

All traffic sign material, permanent or for the maintenance of traffic, shall be type G, high intensity, as made by 3M Company.

Should the Village Engineer determine additional signs are necessary for traffic maintenance, they shall be installed by the contractor within 24 hours.

Sidewalks and curb ramps replaced in conjunction with the construction shall meet current federal requirements as established by the "Americans with Disabilities Act." All concrete used shall be Class S, 4500 PSI, and shall be sealed. Sidewalk replacement shall be inspected by the Village of Kirkersville. Call 48 hours in advance to schedule inspection of concrete replacement.

The Village of Kirkersville will not perform any of the work; the pavement repair is the responsibility of the contractor in its entirety.

It is the Village's expectation that restoration shall be completed within no more than 15 days after the completion of construction. For work that occurs between October 15 and April 15, temporary repairs are acceptable with the understanding that permanent repairs be completed prior to May 1.

Any fill placed that would alter pre-construction grades within Kirkersville corporation limits requires the submission of a proposed grading and erosion control plan signed and sealed by a profession engineer registered in the State of Ohio. The contractor shall submit the proposed grading and erosion control plans to the Village Engineer for review and approval prior to the placement of any fill. The coordination and execution of this work shall be considered a private matter between the contractor and the property owner.