

## Village of Kirkersville Council Meeting Minutes

August 3, 2022

Mayor Ashcraft called the meeting to order at 7:00 p.m.

Council in Attendance: Mark Davis, Dave Engel, Jessica Forsthoefel, Jim Kincaid, Carrie Slone and Nick Takach

Also Present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

### **Agenda**

It was moved by Kincaid, seconded by Takach to approve the agenda. Following vote on the motion was recorded: yea, 6; Davis, Engel, Forsthoefel, Kincaid, Slone and Takach. Nay, none.

### **Minutes**

It was moved by Kincaid, seconded by Davis to approve the minutes of July 6, 2022. Following vote on the motion was recorded: yea, 6; Davis, Engel, Forsthoefel, Kincaid, Slone and Takach. Nay, none.

### **Public Poll**

Judy Casto, 107 W Main St., said her property at Outville Road/SR40 is the only corner that does not have a storm sewer drain so the water runs down and there is a big pothole there.

Mayor Ashcraft said it is already on the list for repair.

Anthony Farrell, 120 Fourth Street, said I would like to bring to attention the current process of getting a zoning permit. I am currently trying to go through the process of getting a zoning certificate. On May 6, I applied for a zoning certificate and it was denied because the lot is zoned commercial, not multi-family. I spoke to Randy Stoll and Dave Engel separately. They said I had to apply for a rezoning. I applied for a rezoning. The last conversation I had with Dave, he said he was not sure how to go about a rezoning because there was nothing in the zoning book for that.

I just wanted to bring this to attention to try to fix this issue and kind of maybe use me as an example of the process that we are going through and try to find an easier way because this process is not going to help any kind of development or any new business that is coming in. It's just, when a simple thing of trying to get a zoning permit, is taking months.

Mayor Ashcraft said the new zoning inspector is on vacation this week and will be back on Monday. To get in touch with him.

Debbie Seymour, Fifth Street, said just to answer Anthony's question, that is why we are working on the zoning book now, so that we can address those issues.

Rob Platte, Southwest Licking Community Water and Sewer District, said with him here tonight is our General Manager as well as our in-house Chief Legal Counsel in the event that there are any questions that I miss or can't answer. Rob said the District is drilling three wells in this vicinity. Those will be production wells. To date the District has only done test drills. They have not done a full bore, full demand. That will be coming. Our consultant has reached out to property owners to see if they want their wells surveyed to gauge the affect that it may or may not have on them. It will also give us a benchmark of how much water we can produce without affecting the residents. In speaking with the Mayor in previous months, we are aware that there are wells that are having issues within the village limits. I can assure you that we have not pumped anything out of the ground since September of last year so if those wells are having issues in that time period it is not something that we have done. It is something that they need to be upgraded, or lowered, or whatever that may be. That brings us to a thought that the District had and it was reinforced at our last Board meeting by a property owner here on Third Street. His well is no longer useful and our service on Route 40 is about 150 feet away. So theoretically, it would be somewhat cost effective to go ahead and extend the line up to him and serve him at his property. Kind of taking that thought a little bit further, what the District is interested in looking at is having a discussion with the village by offering public water service throughout the village. I guess the main two things that really stick out to us is, can we do it without a cost to the residents in the village and would they have to hook up to the system.

The District has no interest in forcing anyone to hook into our system. If we bring the water in through the village right-of-way and make it available to people they would have the choice to hook up to it if they wish. There is a cost associated with that obviously. We have a tap fee schedule, we have a monthly fee schedule, we have a cost to extend the lines down the road to get to these properties. The District has kind of changed its philosophy over the past two or three years. Whereas, the District believes that the customers of the District should not bear the cost of new water and sewer line development if it is born by developers or development in that area. The flip side of that coins is it has allowed us to build some really unique relationships of some developers that are working out of the Western Licking County area, including here within the village that are looking. Some of you may even hear from tonight, that we have established a great relationship with. As development comes, you all know the revenues that can be generated through different sources. So, coupling things like that, the revenues from new development with the grant funds that we aware that are out there, the District believes that they will be able to make that service available at no cost to the residents. That would be the extension of the public line down the right-of-way, the service line to hook up to the house and the tap fee would all be covered. Yes, that sounds like a lofty thought, but that is the one and only way we have an interest in this because we don't have an interest in pouring a bunch of additional costs unto the residents. Again, I think that working with developers, working with the State, with the EPA, there are grant funds available and we also believe that the County would have an interest in this project as well. What it boils down to, does the Village have an interest in having a discussion with the Water and Sewer District to see if there is a way for us to provide public water throughout the village to where people could hook up if they chose to, at no cost to them with the exception of their monthly bill for the water service. We think we can get the rest of the upfront cost covered. Thank you for your time.

Council member Engel asked Rob, do you have a ball park figure what it would cost a resident to hook up. Let's say they decide not to hook up initially and then decide to do it five years down the road.

Rob said the District's current tap fee is \$5,700.00 for a ¾ to one-inch residential line, just for the tap fee. The resident would incur the cost of a plumber to bring that water line to the house from the main and installing the meter, things like that. That could be anywhere from \$2,500.00 to \$5,000.00 depending on the length of the line. The District does not anticipate charging any front footage cost to run the line regardless.

Mayor Ashcraft asked what if someone hooks up and they go to a warmer climate for the winter. Is there a monthly bill if the use water or not?

Rob said there is a minimum monthly amount. Not sure what it is.

Council member Takach said the last time the water was brought up to the village, there was an additional fee being assessed for bringing water here, versus a residence in Pataskala. Would that be the case or are we looking at the exact same bill that any other current resident on your system has.

Rob said I back this up to the District. The way this was born was, is there a way for the Village and the District to partner on this. I think if the Village is willing to work with the District to put things in place to generate revenues that could be outside of and not born by the residents, then I think we would just apply our in-district rate, is what we would do. I will give you an example. East of here, the Union Township Trustees have a similar request to us. They need water down Route 40 to 37, so the District is happy to work with local entities if they want to create a partnership and put things in place to make things possible. In that case the Township is putting TIF agreements in place to help the District pay for those costs over time and then in turn the District is going to go ahead and build those projects, carry that cost and pay that debt and get paid on the back end. As long as the village is open to a discussion of as the development comes in, utilizing some that revenue, because that is what is going to offset the District's cost of doing this, barring grants. Then I think we are happy to extend the same rates. There's not an interest in charging more if we are on a partnership agreement.

Council member Takach asked if we connect to the water system, are we still allowed to have our wells for outside watering and other uses.

Rob said yes. The District requires a backflow valve be installed by a certified plumber. I have one at my house.

Rob said line sizes will provide for fire suppression if needed. If you have a commercial developer come in, commercial, light industrial, something like that, will need that anyways. So, you are going to have that benefit.

Rob said I am not asking for any kind of decision tonight. It's really more of, hey, would you be interested in having your legal counsel talk with out legal counsel to see if something could be

put together. One thing that has been a concern for the District over the years, is we are well aware you have a right-of-way fee that would apply to this, so we would ask, if we are trying to make this, in the eyes of the residents, we are trying to make this free, we would ask that you waive the fee. Other than that, I am sure the other details can be worked out. It's really up to you guys if you want. We have the water lines going through here. We are making extensions beyond Kirkersville. We are happy to try to do something for the residents if they so choose. Again, we are not interested in forcing anyone to connect.

Mayor Ashcraft said you sent the letters out to check the resident's wells. They have started but I did not get a letter. A lot of people did not get a letter because they did not use a PO box. I received quite a few calls on it. Then there are people who have drove wells. They do not want anyone messing with their wells. He said they took numerous samples out of my well. They will send the results back to me.

Debbie Seymour said, say a majority of the residents do not want to connect. Is there a certain amount of people that need to agree before you hook us up?

Rob said no. The key to this is getting the cost covered through the revenues. Revenues are generated by new development coming in or by grant funds that are available. Things like that. If someone wants the service and we are able to work things out with the village, we will provide it either way. Once the projects or the agreement is in place, you either are going to agree to participate in this program and if not, you want the service later, you are going to have to pay those costs, the tap fees and stuff like that.

Rob said the District did have a request from someone over here on Third Street. If we can't come to a quick direction on where we are going, then we do kind of need to know how to handle that gentleman because he will need to know if he has to pay thousands to drill a new well or if he can simply run the water line down the road and get the service to his house.

Mayor Ashcraft suggested letting Council think about this for thirty days and we will get back to you.

Council member Takach said obviously if we decide not to move forward with this, he has to pay for the water because that's the way it is now. If we decide to move forward with this, under the grant, can we consider reimbursement of his fees if that is a possibility. Obviously, there is no guarantee that it will go through.

Rob said we could, to accomplish that. I think the bigger concern is, without some sort of agreement in place, then the right-of-way fee would apply unless the Council was to waive that and also, he is going to have to decide if he shells out his money to extend the line down that distance and go ahead and pay for that hoping that happens or does he just go ahead and drill a well.

Council member Takach said once a decision is made, whether we, as Council, agree that we would like to entertain the offer and we have a village meeting, everyone comes in and gives

their piece, from there how long is it until the project is under way? Is it even going to benefit him? Are we talking next year?

Rob said this gentleman's property is about 150 foot off so even his request to the District, I can I get something temporary, just to get service to my property until all the rest of this shakes out. Any project in the village like that is going to be subject to your approval through the right-of way.

Mayor Ashcraft said the other thing that really bother me, I know last council meeting, council got two pages of sewer bills going onto their taxes. If they can't pay their sewer bill, how are they going to pay their water bill.

Council member Takach said that is kind of where I was bringing up with still being able to use your well so you can still do things like watering your grass.

Council Member Engel said once the village decides they want to partner with the Water District and this whole process of planning and drilling wells and drawing water, will the District make sure that we, as residents of the village, have the water connected to our homes before they start sucking out of the wells, causing our wells to go dry. We could agree to join the Water District, start pumping water out of the wells, my well goes dry and haven't had a chance with the District to run the water to my house.

Rob said I don't know that the timing of when this project will move forward versus the new wells we are putting in will be pumped. I don't know how that will match up. With the surveying of the wells we are doing now, the District has no interest in pumping the new wells to such a point that it is dropping everyone's wells.

Mayor Ashcraft asked what is the construction time frame of running water up and down every street.

Rob said the project has not been designed yet so that will take six to nine months. Then we have the construction period. We haven't really gotten that far.

Council member Forsthoefel asked do you know when your wells are going to start pulling water.

Rob said probably in the spring of next year.

Council member Forsthoefel asked will they be pulling water from seven, eight and nine?

Rob said they will be alternated, but yes, from each of those. These wells are in the eighty-five to ninety-foot depth range.

Council member Kincaid asked what do you need from us, let's say in the thirty day, for us to come to an agreement and then let the attorneys talk.

Rob said yes, that is probably preferable. Obviously, time is of an essence with what we are trying to accomplish with this. I think the District Board will be happy to authorize its legal counsel to meet with your legal counsel if you guys are wanting to investigate something like this, probably the easiest way is to get them together. We would like to have some sort of feedback from the village, saying yes, we are interested in this and we are going to have this person meet with your person and try to iron something out.

Council member Forsthoefel asked when you did the test wells how deep were they?

Rob said about eighty to ninety feet range.

Council member Kincaid said, speaking for myself, it is eventually going to have to happen. I think we are living on borrowed time when it comes to well water.

Council member Takach said I agree with what Jim is saying. We said thirty days for Council to decide, but I want the people to tell us what they want.

Mayor Ashcraft said that is why we are going to have a meeting after Council decides what they want to do.

Council member Takach said can we have that sometime in the next thirty days so we are familiar with what they want. Would you guys like to have that meeting so we can hear what the village would like before we commit to anything.

Debbie Seymour said I am not sure why you are waiting for a thirty day wait period. It is going to affect us either way. They have tested my well. Jim is right, at some point, it is going to affect us one way or the other. If it is up to the people to decide if they want it, no one is being forced to take it, you don't need thirty days. If I want water, I want water. If he doesn't want water, he doesn't want water.

Council member Takach said that is kind of the point I was trying to make. I know my decision for myself and my family, but I want to hear what the community has to say. If nobody is being forced to do it and there is no minimum number I don't know how it negatively impacts anybody at that point.

Council member Kincaid said the only cost we would have to incur is the two attorneys talking to each other, right? I will make a motion that we have the two attorneys investigate the possibility of partnering with South West Licking Water and Sewer. Seconded by Takach. Following vote on the motion was recorded: yea, 6; Davis, Engel, Forsthoefel, Kincaid, Slone and Takach. Nay, none.

Todd Ward, 305 Freemont Drive, South Carolina said I am with Red Rock Development and our application has been presented for rezoning of the property at the western boundary of the village limits. There is a small piece, of about five acres, that we have requested to be annexed. We did submit the draft early in July giving it to Randy Stoll and Brian Zets. They have been wonderful to work with and provided a lot of guidance through this process. That preliminary draft of the

planned development that we are proposing was given to the Planning Commission a couple of weeks ago to give them a heads up of what was coming. This past Friday we did submit a full package to Mr. Zets to make sure that we give Licking County an appropriate lead on the annexation application. Please note that the planned development does include that piece. It is my understanding that planning will not be able to have their meeting this month on the 24<sup>th</sup> so it looks like it will be on the September meeting. I just wanted to give everybody a heads up of what is taking place. We have not really changed the site plan. You will see that we are providing two site plans. One is significant in that matter. The buffers next to residential, the plantings and all of that screened from our light industrial use for prospective distribution centers will not change the point coming in and out of our site will not change. It just shows two different configurations of the buildings. We have put a maximum square footage that we will do on the site. The concerns that we believe the village will have are all addressed in there. We also wanted to show you the flexibility that we are trying to build into the plan to meet the market needs to be successful and giving the opportunity to the village. I just wanted to let you know that we have formerly started the process.

### **Mayor**

Mayor Ashcraft said the fines for the month were \$752.00.

Last night a semi hit the traffic light pole and broke it in two. I was up there at 11:30. The power company did come and hooked the electric back up. They will not fix the pole and they thought it would last through the night so I put up temporary stop signs. Jess Howard came out this morning and came back this afternoon and put some kind of a chain around the old pole and a new pole and I think they will be back in the morning to replace the new post. Our insurance will cover all but \$500.00. No one saw what kind of truck it was. We just know he was going east on 40. There was nobody out that time of night.

### **BPA**

The flow meters will be installed either Tuesday or Wednesday. Carl Wheeler should have finished pumping the EQ tanks today. The automatic samplers were bought off of Bluebook and they have gotten lost in shipment. They ended up in Kentucky somewhere. They are going to send a new sampler here. In the meantime, we are borrowing one off of another sewer district.

Council member Engel asked where are we at with the list of items that Randy Stoll showed us at the last meeting.

Mayor Ashcraft said some of that has been done and the trash gate has to be bid out.

Councilmember Takach said since Norma has decided she did not want the seat on the BPA Board, we still have an open seat. I would like to propose that we appoint somebody in that position. Somebody who has good experience. Somebody who cares about the village, is invested in the village and making sure that that kind of stuff where we fall so far behind on code doesn't happen again. He asked who has the authority to appoint someone.

Mayor Ashcraft said I do and I am talking to people now. I should have someone by the next meeting.

Council member Takach said are you sure. I would like that clarified before the meeting is over tonight.

Brian said he will look into it.

### **Chief**

Chief DeLawder gave his monthly report.

The Sheriff Department has reached out with some Special Duty for us. Like I mentioned last council, we are still part of that DUI taskforce, which is starting up. Our officers will be going to free training for this. That will happen in October.

The church is having another movie night. It will be on the 13<sup>th</sup> and is an outdoor movie. It starts at 8:00 p.m.

Mayor Ashcraft said we need to get the junk cars cleaned up.

Chief DeLawder said we issued five citations today regarding that.

### **Streets**

Mayor Ashcraft said he received a price from Tom Lott. Loop Road is caving in. To clean that ditch out there from the Hamilton house down to Outville Road, clean that ditch, then pour a wall between the two drives, west of the first house, with concrete and then put asphalt in after the walls are done. The price for all that is \$4,850.00. That also includes patching. There's a pothole on Loop Road and one down by Judy's house.

It was moved by Engel, seconded by Slone to approve \$4,850.00 for the abovementioned repairs. Following vote on the motion was recorded: yea, 5; Davis, Engel, Forsthoefel, Slone and Takach. Nay, none. Abstain, one; Kincaid.

Mayor Ashcraft said he has received a lot of complaints about the weeds in the alley. He got a quote of \$550.00 from Gro-Green to spray all the alleys.

Council member Engel asked if the Round Up has been changed too not cause cancer. I don't want to be any part of that. Vinegar is a good way to treat it. We might have to do it often.

Mayor Ashcraft said I can find out.

### **Fire**

Council member Kincaid said there is a lot going on. Hebron village has joined the Fire District. Also, Union Township has a contract with the Fire District so the fire district's area has gotten much larger. The last I heard, we kept the majority of the men at Hebron. Some did not want to stay. The transition will take place August 13 through 15.

### **Planning and Zoning**

Council member Engel said we did meet last month trying to get started on redoing the zoning booklet. We were told we needed to get the comprehensive plan which I think is kind of a vision statement of the village. We need to find that and then we can bring it up to date.



**Solicitor**

Brian said my report is on the BPA question. The Ohio Revised Code states that any vacancy in the BPA Board, the seat shall be filled for the unexpired term by the appointment of the Mayor, subject to the confirmation by Council.

Brian said I have been talking to everybody, Todd Ward, the developers, and the Water District.

**Finance**

Council member Davis gave the following fund totals.

General	120,653.78	Street	51,197.24
State Hwy	19,672.56	Drug Law Enfct.	3,964.11
Indigent Drivers	400.00	American Rescue Plan	58,053.42
Enfct & Education	80.00	Mayors Court Computer	952.00
Sewer Operating	346,510.58		

For a total of \$601,483.69

**Legislative Actions**

First Reading – Resolution 04-2022 – A Resolution amending and replacing Section 1 of Resolution 09-2018 (Village of Kirkersville Credit Card Policy) and declaring an emergency.

Council member Takach said I don’t know if I am comfortable with this. We had so many issues with the previous operator, and I know it was a different person, but we already had issues with performing the job properly so I don’t know that I have the trust to give them a line of credit to spend for the village. I’d rather them purchase it and get reimbursed by the village.

Mayor Ashcraft said we got into that a month ago. The pump went down and we needed to buy breakers and stuff. We had to run it through Randy Stoll’s company so we could get it in here the next day. These guys aren’t going to pay for that out of their pocket. If you were working down there and you had to pull \$1,500.00 out of your pocket to go buy a part.

Council member Takach said this wouldn’t even cover that. We are talking a limit of \$1,000.00 on the card.

Mayor Ashcraft said I don’t think it is right for an employee to take money out of his own pocket to buy stuff for the sewer plant.

Council member Takach said aren’t they considered a contractor for the village.

It was moved by Kincaid, seconded by Engel to suspend with the rules. Following vote on the motion is recorded: yea, 5; Davis, Engel, Forsthoefel, Kincaid and Slone. Nay, one; Takach. It was moved by Kincaid, seconded by Engel to adopt Resolution 04-2022 as an emergency. Following vote on the motion is recorded: yea, 5; Davis, Engel, Forsthoefel, Kincaid and Slone. Nay, one; Takach.

First Reading – Ordinance 06-2022 – An Ordinance confirming the Mayor’s designation of Jack Christy as a part-time Zoning Inspector, ratifying Council’s July 6, 2022 vote regarding the same and declaring an emergency.

It was moved by Kincaid, seconded by Slone to suspend with the rules. Following vote on the motion is recorded: yea, 5; Davis, Engel, Forsthoefel, Kincaid and Slone. Nay, one; Takach.

It was moved by Kincaid, seconded by Engel to adopt Ordinance 06-2022 as an emergency.

Following vote on the motion is recorded: yea, 5; Davis, Engel, Forsthoefel, Kincaid and Slone. Nay, one; Takach.

### **Bills**

It was moved by Kincaid, seconded by Slone to pay the bills in the amount of \$15,368.04.

Following vote on the motion is recorded: yea, 5; Davis, Engel, Forsthoefel, Kincaid and Slone. Nay, one; Takach.

### **Old Business**

Council member Takach said I want to talk about the sidewalks. After the last meeting we talked about Loop Road, putting some speed humps there and after talking to Mark he said with the bridge coming out down at the end of the road, the traffic issue is really a temporary problem right now. The issue should be resolved once the bridge is fixed. We talked generally and we would rather see the American Rescue Plan money moved toward the center of the town. Do something with the sidewalks to be able to help fix some of the deteriorating sidewalks. Also, fixing any places where there is a crossing. Maybe applying some of the funds to painting the crosswalks in the main part, not just where the school is.

Mayor Ashcraft asked Nick to get some prices and bring it back to council.

Council member Engel said I thought maintenance of the sidewalks were the responsibility of the property owner. Is that correct.

Brian said that was my first thought when he said sidewalks. It is the property owner’s responsibility. Property owners don’t like that. There are ways the village can do it. The village can assess the property owners. There is a process in the Ohio Revised Code so you can fix the sidewalks and assess the cost to the owners.

Council member Takach said two things though, there’s the issue of the American Rescue Plan which is spend it or lose it and it goes towards benefiting the community. It’s not just improving a couple of sidewalks. It’s improving sidewalks down our Main Street and trying to help our Main Street look better. Also, I don’t know if it was ever actually submitted, many, many years ago the sidewalks were put in but was the ownership ever transferred to the property owners or did it remain with the village.

Brian said I don’t think there was a need for a transfer. That’s just how the code sets it out.

Council member Takach said I don’t remember the exact wording but we need that to say it has to be on the property owner.

Council member Forsthoefel said if you want the sidewalks repaired that is the homeowner's responsibility.

Council member Takach said that is the assumed responsibility because everybody assumes that it was ever passed that it is the property owners' responsibility. If it is then that's fine.

Anthony asked, in the past twenty years, how many fines have been issued to homeowners. I feel like it hasn't been addressed in the past twenty, thirty years so it has gotten so far behind where everything needs replaced.

Council member Takach said my thought is this is something we are giving back to the village. It is bringing money we received from the Federal Government to improve our village and bring it back to the village. It's not saying, I'm not trying to go against whatever the norm is. I am just trying to help, and it has nothing to do specifically with her property, especially the property next to her, which isn't owned by her at all, but it is horrible. My wife can't even walk down there with a stroller with the kids in it because it has so many humps and bumps in it. We paid for those parking curbs down there and we can kind of fix that and bring it on down towards Dave's house. It will make that whole Main Street area look really nice and inviting. That's really my thought.

Mayor Ashcraft said check into it and bring it back to council.

Debbie Seymour said let Anthony talk. I agree with them. If we have money setting there, why can't we do something like fix the sidewalks but then release that responsibility further to the property owners. I think that's a great idea.

Anthony said I am partners with a concrete company and I have dealt with Reynoldsburg, Pickerington, Delaware County, Licking County and all those municipalities cite the homeowners. I get homeowners that call me and say, hey, I got a citation for my sidewalk and I will replace it. We have not given out those citations so it has gotten so far behind. How are you going to put that on the homeowner now?

Council member Takach said I agree. If we go through and fix that, we need to make sure that the sidewalks that were fixed, the property owners need to understand, that we are not doing this every ten, twenty years. That it is a onetime thing. That we are trying to replace this to make it look nice and it is now your responsibility and you will be cited if it needs repair.

Council member Takach said he had the website ready and he wanted to show council what it looked like and to discuss the pricing for it. This site is user friendly for the end user as well as for Council and our Clerks to upload information. They would be able to effectively communicate information that we share. It gives us places to upload agendas and also minutes, after they are approved by Council, the Zoning Board or the BPA. It also gives up places to upload any past legislation that we have. You have your home page and then there are online resources that you can go to activities, like Council meetings, BPA and Zoning meetings, movie night for the church. Any activities that the community wants to do we can add that to our web site. You will be able to view the minutes of the meetings. We have information on the Police

Department. There will be a contact form for you to fill out and it will be directed to the correct person. There is also a calendar that will show you all of the upcoming meetings.

The current promotion that Wix is running right now allows us to purchase a three-year subscription up front for fifty percent off which gives us three years of use for this site including one hundred gigabytes of storage in the background for our minutes, agendas, photos, all those kinds of stuff. It ends up being \$414.00 plus tax for three years which comes out to about \$16.00 per month.

My proposal is that I will manage the site. I will give the access to be able to update the individual portions, like meeting minutes and agendas, Shirley will have access. Vicki will have access to upload documents. I would work with any particular committees or boards to make sure that it reflects exactly what they want to see on their individual pages. I will take responsibility for that. It keeps it in house. I know Terry has brought up before that we have had services that we have paid for and they handled everything and it just did not work out well.

Mayor Ashcraft said we have three websites that we can't use.

Council member Takach said right now I am reserved with the kirkersvilleoh.com domain which would allow us to use that. I will pay the annual cost of the renewal as a donation to the village. If the village ever decided that they did not want this anymore it can be terminated at any time.

I am asking Council if they would like to make a motion to spend the money to have this site up and running.

Council member Kincaid asked how many people will have access to this program as far as uploading stuff.

Council member Takach said basically Dave Engel since he is the P& Z President, would have access or he can work with me to populate their section, someone from the BPA or I will work with them, myself, Shirley and Vicki and the Chief if he would like to have his homepage be his responsibility to maintain then his landing page would be his to upload and such. If we are making any drastic changes, I would like to bring that up to council before anything is changed.

Council member Forsthoefel said I love it. I think it is a great idea. We need it but I also think it is important that before we assign people to edit it and maintain it, we need to make sure that they are going to.

Council member Takach said if those people don't want that access, Shirley or Vicki can just email it to me. I am not going to force anyone to use it. I will manage and maintain it as a whole. I will only give access to those people if they want it.

Council member Engel asked if there will be a way that this links to the County Website so that they can hit a link to get to our website.

Council member Takach said once it is live, all I have to do is send an email to the County and have our link added.

Council member Engel said this is all well and good but you have to get approval to put pictures up there.

Brian Zets said two concerns come to mind. One, is that you people are going to be submitting things on line and those are public records so those things have to be maintained according to the village's retention policy. Secondly, this will be the village's website. Council will have to determine who maintains it and how they maintain it. Council should decide who has access to be able to upload things and do things.

It was moved by Forsthoefel to spend \$16.00 per month for three years for the website. Seconded by Davis. Following vote on the motion was recorded: yea, 5; Davis, Engel, Forsthoefel, Slone and Takach. Nay, none. Abstain, one; Kincaid.

### **Public Poll**

Judy Casto, 107 W. Main St. Said I want some clarification. I have business and I rent out the spaces. Always in the past the tenant coming in had to pay an occupancy permit. Then they had to pay a usage permit only if it changed usage. I know the zoning inspector is on vacation but I really need some input and some clarification for like, the barbershop, it's been empty for a year. The tenant that wants to come in is not going to be a barber. Does he have to pay a usage permit because it's a change of usage.

Mayor Ashcraft said I have your number written down to give to him on Monday.

Norma thanked everyone for their vote of confidence. She just is not able to sit on the Board at this time.

Brian Denton said he is Chair of the BPA and he does not want his phone number on the website.

Shirley suggested that any question coming through the website go to Vicki and she can either answer them or bring them to a Board meeting.

Debbie Seymour said I think you did a wonderful job on that. I'm not sure that having a council person manage the site is the correct thing. My other issue is, Shirley is going to have the information to be able to put minutes, pay your sewer bill, whatever you need to do, just like you do at Shawnee Hills. Will there be a way to contact you via phone and email if they need to?

Council member Takach said I can put the village's number on there and they can leave a message.

Shirley said I prefer email since I do have a full-time job and I don't want a lot of phone calls during the day.

Council member Takach said there will be a form on the website and it will send an email so any questions can be directed through that and it will go to their inbox.

Debbie asked Shirley how available are you to Kirkersville. How many days are you here. How often can we get in touch with you? I know you work another job.

Shirley said by email people can contact me any time they want.

Debbie asked how long does it take you to respond.

Shirley said usually by that evening or on my lunch hour.

Council member Takach said I have sent her emails and it is usually less than a day.

Debbie said I have had a couple of people call me and they say we don't have number to reach anybody at town hall. I wait two or three days to get a message back. If we are going to do this thing, we are going to do it right.

Council member Takach said that's another issue too, being able to get ahold of anybody. It doesn't fix the office hour situation or anybody being here so I don't know if that is something we want to discuss in the future, is office hours for the different committees, office hours for council members to be here, to be present, that they know that Wednesday from 5-7, two council members will be here to field questions.

Debbie said I am not really sure about committees, but I think it is very important that if we need to reach the clerk, we can reach the clerk.

### **Council Poll**

Council member Engel thanked all the residents for showing up here tonight. We haven't seen this many resident in over a year. I hope you keep coming. We have a lot of things going on in the area it will be vital to have everyone's input on what is brought up.

Mayor Ashcraft said the Zoning Inspector will be here Monday and we are going to start to clean properties up in town.

### **Adjournment**

There being no further business, it was moved by Engel, seconded by Takach to adjourn. Following vote on the motion was recorded: yea, 6; Davis, Engel, Forsthoefel, Kincaid, Slone and Takach. Nay, none. Meeting adjourned at 8:37 p.m.

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Fiscal Officer

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Mayor