

AGENDA - Village of Kirkersville

March 6, 2024

Opening: Pledge of Allegiance

Roll Call: Holly Branham Mark Davis Dave Engel
 Jim Kincaid Carrie Slone

1. Approval of Agenda
2. Approval of Minutes: January 3, 2024
3. Public Poll – 3 minutes
4. Village Official Report
 - Mayor – Organizational Meeting
 - BPA
 - Police Department
 - Street Commissioner
 - Fire Board
 - Engineer
 - Planning and Zoning
 - Solicitor
 - Finance Committee
 - Fiscal Officer
 1. Motion to approve the application for Placement of Farmland in an Agricultural District for Jerrold R & Sue Ellen Keller Trustees.
5. Legislative Actions
 - First Reading – Resolution 02-2024 – A Resolution approving the Economic Development (TREX) Transfer form submitted by VBC Entertainment LLC for 107 E. Main Street and authorizing the mayor to complete and sign the transfer form.
6. Bills - \$18,270.35
7. Old Business
8. New Business
9. Public Poll – 3 minutes
11. Council Poll
12. Adjournment

Village of Kirkersville Council Meeting Minutes

February 7, 2024

Mayor Ashcraft called the meeting to order at 7:00 p.m.

Council in attendance: Mark Davis, Dave Engel, Holly Branham and Jim Kincaid

Absent: Carrie Slone and Nick Takach

Also present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

Agenda

It was moved by Kincaid, seconded by Davis to approve the agenda. Following vote on the motion is recorded: yea, 4; Davis, Engel, Branham and Kincaid. Nay, none.

Minutes

It was moved by Davis, seconded by Engel to approve the minutes of January 3, 2024. Following vote on the motion is recorded: yea, 4; Davis, Engel, Branham and Kincaid. Nay, none.

Council member Kincaid said that Nick Takach resigned his seat on council effective February 7, 2024. It was moved by Kincaid, seconded by Engel to accept the resignation of Nick Takach. Following vote on the motion is recorded: yea, 4; Davis, Engel, Branham and Kincaid. Nay, none.

Public Poll

Christy Mead said she lives in Etna and she has been the president of the W. Licking Historical Society since 2021. She said the United States will be 250 years old in 2026. They are planning a celebration for this. They meet on the third Saturday of the month at 10:30 a.m. at the Pataskala YMCA. Their website is wlhs2000.org

Todd Ward, Red Rock, said the traffic study has been approved and they are still working with ODOT on the limited access right of way.

Mayor

Mayor Ashcraft said the fines for the month are \$1,089.00.

BPA

Mayor Ashcraft said no problems at the plant.

Chief

Chief DeLawder gave his monthly report. He also gave council the traffic data from the speed radar signs.

Fire Board

Council member Kincaid was elected President of the Fire Board. He said that the move in date for Station 4 is February 12.

Planning and Zoning

Council member Engel said P&Z has met twice with Speedway in regards to Outville Road and the bypass. There are a couple of issues they still need to deal with. They will have a special session to work on the zoning book and a property maintenance code.

Finance

Council member Davis gave the following treasurer's report:

General Fund	139,226.94	Street Fund	62,476.87
State Highway	26,508.87	Drug Law Enfct.	3,964.11
Indigent Drivers	400.00	American Rescue	56,154.48
Enfct. And Educ.	80.00	M.C. Computer	104.86
Sewer Operating	347,892.61		

Total: \$636,807.95

Bills

It was moved by Kincaid, seconded by Davis to pay the bills in the amount of \$25,383.52. Following vote on the motion is recorded: yea, 4; Davis, Engel, Branham and Kincaid. Nay, none.

Old Business

Council member Engel said he received a quote form Baldwin and Sours for two more speed radar signs. He said these will be smaller than the two we have. The cost is \$9,100.00.

It was moved by Kincaid, seconded by Branham to approve the purchase of two speed radar signs. Following vote on the motion is recorded: yea, 4; Davis, Engel, Branham and Kincaid. Nay, none.

The cost for Tom Lott to install the two speed radar signs and to replace five stop signs is 1,090.00. It was moved by Kincaid, seconded by Branham to approve the cost of \$1,090.00.

Following vote on the motion is recorded: yea, 4; Davis, Engel, Branham and Kincaid. Nay, none.

Council Poll

Council member Kincaid thanked Dave and Joanie Engel for picking up the trash.

Adjournment

It was moved by Kincaid, seconded by Engel to adjourn. Following vote on the motion is recorded: yea, 4; Davis, Engel, Branham and Kincaid. Nay, none. Meeting adjourned at 7:36 p.m.

Fiscal Officer

Mayor

Village of Kirkersville Special Council Meeting Minutes

February 20, 2024

Mayor Ashcraft called the meeting to order at 6:30 p.m.

Council in attendance: Holly Branham, Mark Davis, Dave Engel, Jim Kincaid and Slone.

Also present: Fiscal officer Shirley Roskoski

1. **Public Hearing** - Application for Placement of Farmland in an Agricultural District by Jerrold and Sue Ellen Keller Trustees.

It was moved by Kincaid, seconded by Engel to open the public hearing. Following vote on the motion is recorded; yea, 5; Branham, Davis, Engel, Kincaid and Slone. Nay, none.

Since there were no visitors present, it was moved by Engel, seconded by Kincaid to move out of the public hearing. Following vote on the motion is recorded; yea, 5; Branham, Davis, Engel, Kincaid and Slone. Nay, none.

2. **Economic Development Transfer Form (TRES)** for VBC Entertainment LLC.
Mayor Ashcraft said this was for the new pizza place in town. Council had no objections to this transfer.

3. **Adjournment**

There being no further business, it was moved by Kincaid, seconded by Engel to adjourn. Following vote on the motion is recorded; yea, 5; Branham, Dais, Engel, Kincaid and Slone. Nay, none. Meeting adjourned at 6:36 p.m.

Fiscal Officer

Mayor

RESOLUTION NO. 02-2024

ADOPTED _____

A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT (Trex) TRANSFER FORM SUBMITTED BY VBC ENTERTAINMENT LLC FOR 107 E. MAIN STREET AND AUTHORIZING THE MAYOR TO COMPLETE AND SIGN THE TRANSFER FORM

WHEREAS, John Matthews, as Managing Member of VBC Entertainment LLC, submitted an Economic Development Transfer Form for a D-5 Permit to be Trex'd to 107 E. Main Street, Kirkersville, Ohio; and

WHEREAS, the D-5 Permit allows the owner or operator of a retail food establishment or a food service operation, that operates as a restaurant or night club, to sell beer and any intoxicating liquor at retail, only by the individual drink in glass and from the container, for consumption on the premises where sold, from 5:30 a.m. until 2:30 a.m. the following day; and

WHEREAS, R.C. 4303.29 permits the transfer of ownership and location of a D-5 permit from a municipal corporation or the unincorporated area of a township to an economic development project located in another municipal corporation or the unincorporated area of another township in which no additional permits of that class may be issued to the applicant under R.C. 4303.29 (B)(2)(a). However, the transfer may occur only if the applicant notifies the municipal corporation to which the location of the permit will be transferred regarding the transfer and the municipal corporation acknowledges in writing to the division of liquor control that the transfer will be to an economic development project; and

WHEREAS, approval by the Village of Kirkersville does not prohibit the Village from requesting a hearing under R.C. 4303.26 (a hearing on the advisability of the issuance, transfer of ownership, or transfer of location of the permit); and

WHEREAS, approval by the Village of Kirkersville only allows the Division of Liquor Control to start processing the application. The applicant still must meet all applicable rules and regulations before the permit can be issued; and

WHEREAS, VBC Entertainment LLC identified several factors for the Village of Kirkersville to consider, such as

- ❖ Total amount invested in this project: \$100,000.00
- ❖ Ohio Unemployment Tax: \$ 10,000.00
- ❖ Property Tax \$ 3,000.00

- ❖ Total number of jobs that will be created: 4

NOW, **THEREFORE, BE IT RESOLVED** by the Council of the Village of Kirkersville, County of Licking, State of Ohio, a majority of the members elected thereto concurring:

SECTION 1: Council for the Village of Kirkersville approves the Economic Development Transfer Form (TREX) submitted by John Matthews, acting as Managing Member of VBC Entertainment LLC, for the new permit address, to wit: 107 E. Main Street, Kirkersville, Ohio.

SECTION 2: Council for the Village of Kirkersville authorizes the Mayor to complete and sign Section G of the TREX Form submitted by John Matthews, acting as Managing Member of VBC Entertainment LLC, for the new permit address, to wit: 107 E. Main Street, Kirkersville, Ohio.

SECTION 3: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

SECTION 4: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision-making bodies of the Village of Kirkersville which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

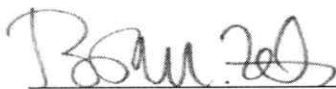
SECTION 5: This resolution shall take effect at the earliest time allowed by law.

Terry Ashcraft, Mayor

ATTEST: _____
Shirley Roskoski, Clerk of Council

APPROVED:

Approved as to form this 28th day of February 2024:



Brian M. Zets
Village Solicitor

Fund Status

As Of 3/4/2024

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	21.374%	\$136,894.51	\$0.00	\$136,894.51
2011	Street Construction Maint. & Repair	9.526%	\$61,014.34	\$0.00	\$61,014.34
2021	State Highway	4.177%	\$26,755.17	\$0.00	\$26,755.17
2081	Drug Law Enforcement	0.619%	\$3,964.11	\$0.00	\$3,964.11
2082	Indigent Drivers Interlock & Alcohol Mon	0.062%	\$400.00	\$0.00	\$400.00
2151	Coronavirus Relief Fund	0.000%	\$0.00	\$0.00	\$0.00
2152	American Rescue Plan	8.768%	\$56,154.48	\$0.00	\$56,154.48
2271	Enforcement and Education	0.012%	\$80.00	\$0.00	\$80.00
2901	Mayor's Court Computer Fund	0.034%	\$216.86	\$0.00	\$216.86
2902	Other Special Revenue	0.000%	\$0.00	\$0.00	\$0.00
4901	Other Capital Projects	0.000%	\$0.00	\$0.00	\$0.00
5201	Sewer Operating	55.428%	\$354,991.17	\$0.00	\$354,991.17
9901	Other Agency	0.000%	\$0.00	\$0.00	\$0.00
All Funds Total			\$640,470.64	\$0.00	\$640,470.64
Pooled Investments					\$0.00
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$640,470.64

Last reconciled to bank: 01/31/2024 – Total other adjusting factors: \$0.00

Payment Listing

2/7/2024 to 3/31/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
50-2024	02/11/2024	02/11/2024	CH	American Electric Power	\$801.03	O
52-2024	02/12/2024	02/12/2024	EW	US Treasury	\$175.83	O
53-2024	02/12/2024	02/12/2024	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$1,108.89	O
56-2024	02/19/2024	02/19/2024	CH	American Electric Power	\$42.54	O
57-2024	02/20/2024	02/20/2024	CH	Isaac Wiles	\$1,074.69	O
58-2024	02/20/2024	02/20/2024	CH	Isaac Wiles	\$741.00	O
59-2024	02/20/2024	02/20/2024	CH	U. S. Bank Equipment Finance	\$148.06	O
60-2024	02/20/2024	02/20/2024	CH	Time Warner Cable	\$266.72	O
61-2024	02/20/2024	02/20/2024	CH	Time Warner Cable	\$183.89	O
14208	02/07/2024	02/07/2024	PR	TERRY W. ASHCRAFT	\$370.41	O
14209	02/07/2024	02/07/2024	PR	Victoria H Coe	\$1,157.13	O
14210	02/07/2024	02/07/2024	AW	Kevin C. Shannon, Esq.	\$300.00	O
14211	02/07/2024	02/07/2024	AW	Victoria Coe	\$89.58	O
14212	02/07/2024	02/07/2024	AW	Slone Tree Service	\$4,500.00	O
14213	02/11/2024	02/11/2024	AW	OAMCCC	\$125.00	O
14214	02/11/2024	02/11/2024	AW	A.M.C.C.O.	\$100.00	O
14215	02/11/2024	02/11/2024	AW	Tom Lott Roofing & Remodeling	\$50.00	O
14216	02/11/2024	02/11/2024	AW	Ohio Municipal League	\$250.00	O
14217	02/11/2024	02/11/2024	AW	Gary's Place	\$72.90	O
14218	02/12/2024	02/12/2024	PR	Jack V Christy	\$475.70	O
14220	02/19/2024	02/19/2024	PR	Shirley A Roskoski	\$400.63	O
14221	02/20/2024	02/20/2024	AW	Arcadis Engineering Services Inc.	\$2,880.00	O
14222	02/20/2024	02/20/2024	AW	Lowe's	\$174.52	O
14223	02/25/2024	02/25/2024	AW	Tom Lott Roofing & Remodeling	\$150.00	O
14225	02/29/2024	02/29/2024	AW	Kevin C. Shannon, Esq.	\$300.00	O
14231	03/04/2024	03/04/2024	PR	Randall C DeLawder	\$1,931.20	O
14232	03/04/2024	03/04/2024	PR	Shirley A Roskoski	\$400.63	O
Total Payments:					\$18,270.35	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$18,270.35	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.