

AGENDA - Village of Kirkersville
February 7, 2024

Opening: Pledge of Allegiance

Roll Call:	Mark Davis	Dave Engel	Jessica Forsthoefel
	Jim Kincaid	Carrie Slone	Nick Takach

1. Approval of Agenda
2. Approval of Minutes: January 3, 2024
3. Public Poll – 3 minutes
4. Village Official Report
 - Mayor – Organizational Meeting
 - BPA
 - Police Department
 - Street Commissioner
 - Fire Board
 - Engineer
 - Planning and Zoning
 - Solicitor
 - Finance Committee
 - Fiscal Officer

5. Legislative Actions
6. Bills - \$25,383.52
7. Old Business
8. New Business
9. Public Poll – 3 minutes
11. Council Poll
12. Adjournment

VILLAGE OF KIRKERSVILLE
Council Meeting
January 3, 2024

OPENING: PLEDGE AT 7:01 PM

ROLL CALL: 5 present; Nick Takach not in attendance

Holly Branham Mark Davis Dave Engel Jim Kincaid Carrie Slone ~~Nick Takach~~

Also present, Solicitor Brian Zets and acting Clerk Vicki Coe.

1. APPROVAL OF AGENDA: 1st by Engel; 2nd by Kincaid; Yes – 5, No - 0; approved.
2. MOTION TO APPROVE MINUTES: 1st by Kincaid; 2nd by Engel; Yes – 5, No - 0; approved.
3. ELECTION OF PRESIDENT PRO-TEMPORE OF COUNCIL

NOMINATED: Holly Branham nominated Jimmy Kincaid; 2nd by Carrie; Yes – 5; Abstain by Jimmy Kincaid – 1; Vote passed. Jimmy Kincaid is President Pro-Tempore of Council.

4. PUBLIC POLL: none

5. VILLAGE OFFICIAL REPORT:

MAYOR – ORGANIZATIONAL MEETING

- Committee assignments will remain the same as last year
- Mayor's Court fines \$1114.00

BPA – Randy is going to apply for a grant for about \$600K in improvements; the trash gate alone is @ \$100K; the Village would be trying for approx. \$500k from the grant and use \$100K from the sewer fund

POLICE DEPT:

Chief:

- Read data from the speed equipment
- Gave 2023 totals of police activity
- We did lose some officers over the year; participated in community events – egg hunt, trick or treat, Christmas parade for Outville; all officers were qualified and will be again this year at the Pataskala PD pistol & shotgun range;

Dave: Do you get off your readouts the hours that the greatest number of infractions over 35 occurred? Can you make use of that? I think it would be useful for council to know.

Mayor:

- Outville Rd, we need to start patrolling that, cars are passing out there, people are walking. The other night I had one pass me in front of the school going probably 70 mph going south. We need to start stepping up patrol on that
- How is the go-cart minibike thing. Is that with the courts yet? "Yes" So you weren't at court for that? "No"

STREETS

Mayor: I talked to Jimmy and David. Up on 4th street that tree needs to come down, it's leaning against that house. Sloan's been out her like 3 times and didn't charge us. The other day a big limb fell and he cleaned it up for us. I got a price of \$4500 to cut it down, haul the wood away, and grind the stump out.

Motion by Dave to allocate \$4500 for the removal of the tree; 2nd by Mark; all approved; motion passed.

FIRE BOARD

Jimmy: We thought they would move into the new station by the 1st, but there was some permit stuff that needed taken care of in Reynoldsburg. At the meeting before Christmas, all that stuff got taken care of and the contractor said the move in should be by the 15th. It's only going to be temporary, because the ATS, automatic transfer switch, that we ordered still hasn't arrived. They are saying it will be June. They will be on temporary until that is put in place. Then they will have final occupancy. Until then the guys will move in with the trucks and live there. The station looks really nice. They did a good job. They said they have a few items left, but are confident it will be done by January 15.

ENGINEER: none

ZONING

Dave: Zoning met last month, continuing with updating the zoning book. We've been working primarily on what is acceptable in each zoning area. We are hoping to finish that up this next month, if at all possible. Our newest member, John Thomas, has added significantly to our conversation with his wealth of knowledge about zoning.

SOLICITOR: none

FINANCE

Mark read the Fund Status report.

FISCAL: none

6. LEGISLATIVE ACTIONS: 1ST READING – RES. 01-2024

(Motion to suspend: Jimmy Kincaid; 2nd Mark Davis; Yes – 5, No - 0)

Motion to approve: Jimmy Kincaid; 2nd Dave Engel; Yes – 5, No – 0; motion passed.

Dave: How many times over the past years have we used this? I assume this is for Mayor's Court.

Brian Zets: This is for Licking County Municipal Court. Mayor's Court can't provide jury trials or public defenders. It's for cases that are likely filed directly in Licking County. We don't have many filed in Mayor's Court. This is tickets that are filed by the Highway Patrol or the Sheriff's Office.

7. MOTION TO PAY BILLS:

1st by Dave Engel; 2nd by Mark Davis; Yes – 5, No – 0; approved.

8. OLD BUSINESS:

Dave: We talked last meeting about looking at mobile units or radar signs for north and south of the village. I think the cost of mobile units will be prohibitive. It will cost about 50% more for one of those than for 2 of the post kind. I talked to the supplier of the current radar signs, and looked at the signs used in Granville, which are the same company, Traffic Logic, which we have. It should be somewhat less than what we paid last year. I will have the cost next month to discuss options.

Jimmy: The north end of town already has the post in place.

Discussion of size and depth of posts. Mayor will get Tommy to measure them.

9. NEW BUSINESS:

Mayor: We had a referendum filed over the water agreement. Shirley has it, and probably next week she will take it over to the Board of Elections.

Brian Zets: She has to wait until after 10 days.

Dave: As I understand, that puts our agreement with Southwest Licking on hold.

Mayor: Yes, if everything goes right with the Board of Elections, it will go on the ballot in November.

Brian Zets: The Board has 10 days to get back to Shirley to verify the signatures.

10. PUBLIC POLL:

Judy Casto asked for clarification on Res. 01-2024.

Judy Casto questioned bids for work done in the Village.

Dave: What is the minimum contract amount that the work must be bid out?

Brian Zets: \$75,000

Todd Merry on the traffic, the speeding, and the trucks on Outville Rd. He was told by Licking Co Sheriff's Dept that the road is un-patrollable due to the speed limits and that the Licking Co Prosecutor will not prosecute citations on that road. The County Engineer is not returning calls. Also, the go-carts are still driving on Loop, Outville, and Community Roads.

11. COUNCIL POLL: none

12. MOTION TO ADJOURN AT 7:26 PM:

1st by Jimmy Kincaid; 2nd by Dave Engel; Yes – 5, No - 0; meeting adjourned.

Fund Status

As Of 2/5/2024

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	21.863%	\$139,226.94	\$0.00	\$139,226.94
2011	Street Construction Maint. & Repair	9.811%	\$62,476.87	\$0.00	\$62,476.87
2021	State Highway	4.163%	\$26,508.08	\$0.00	\$26,508.08
2081	Drug Law Enforcement	0.622%	\$3,964.11	\$0.00	\$3,964.11
2082	Indigent Drivers Interlock & Alcohol Mon	0.063%	\$400.00	\$0.00	\$400.00
2151	Coronavirus Relief Fund	0.000%	\$0.00	\$0.00	\$0.00
2152	American Rescue Plan	8.818%	\$56,154.48	\$0.00	\$56,154.48
2271	Enforcement and Education	0.013%	\$80.00	\$0.00	\$80.00
2901	Mayor's Court Computer Fund	0.016%	\$104.86	\$0.00	\$104.86
2902	Other Special Revenue	0.000%	\$0.00	\$0.00	\$0.00
4901	Other Capital Projects	0.000%	\$0.00	\$0.00	\$0.00
5201	Sewer Operating	54.631%	\$347,892.61	\$0.00	\$347,892.61
9901	Other Agency	0.000%	\$0.00	\$0.00	\$0.00
All Funds Total			\$636,807.95	\$0.00	\$636,807.95
Pooled Investments					\$0.00
Secondary Checking Accounts					\$0.00
Available Primary Checking Balance					\$636,807.95

Last reconciled to bank: 01/31/2024 – Total other adjusting factors: \$0.00

Payment Listing

1/1/2024 to 2/29/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
14207	02/05/2024	02/05/2024	PR	Shirley A Roskoski	\$400.63	O
Total Payments:					\$25,383.52	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$25,383.52	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

1/1/2024 to 2/29/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2-2024	01/02/2024	01/02/2024	CH	BWC State Insurance Fund	\$1,070.70	C
3-2024	01/07/2024	01/07/2024	CH	Ohio Treasurer	\$1,303.77	C
5-2024	01/07/2024	01/07/2024	CH	South Central Power	\$16.00	C
7-2024	01/07/2024	01/07/2024	CH	American Electric Power	\$34.61	C
8-2024	01/07/2024	01/07/2024	CH	Verizon Wireless	\$90.33	C
9-2024	01/07/2024	01/07/2024	CH	American Electric Power	\$95.46	C
10-2024	01/07/2024	01/07/2024	CH	American Electric Power	\$42.35	C
11-2024	01/07/2024	01/07/2024	CH	American Electric Power	\$137.88	C
13-2024	01/07/2024	01/07/2024	CH	Columbia Gas of Ohio	\$207.54	C
14-2024	01/07/2024	01/07/2024	CH	Columbia Gas of Ohio	\$108.03	C
15-2024	01/07/2024	01/07/2024	CH	Park National Bank	\$104.00	C
17-2024	01/10/2024	01/10/2024	CH	U. S. Bank Equipment Finance	\$138.37	C
19-2024	01/10/2024	01/10/2024	EW	OHIO DEPARTMENT OF TAXATION	\$297.69	C
20-2024	01/10/2024	01/10/2024	EW	Ohio School District Income Tax	\$90.19	C
21-2024	01/10/2024	01/10/2024	EW	Regional Income Tax Agency	\$229.05	C
22-2024	01/10/2024	01/10/2024	EW	OHIO SCHOOL DISTRICT INCOME TAX	\$40.11	C
23-2024	01/10/2024	01/10/2024	EW	US Treasury	\$795.82	C
24-2024	01/10/2024	01/10/2024	EW	OHIO PUBLIC EMPLOYEES RETIREMENT	\$1,154.37	C
26-2024	01/23/2024	01/23/2024	CH	Isaac Wiles	\$1,302.00	C
27-2024	01/23/2024	01/23/2024	CH	Isaac Wiles	\$831.50	C
29-2024	01/30/2024	02/04/2024	CH	American Electric Power	\$2,078.82	C
30-2024	01/30/2024	02/04/2024	CH	Time Warner Cable	\$266.72	C
31-2024	01/30/2024	02/04/2024	CH	Time Warner Cable	\$183.89	C
32-2024	01/30/2024	02/04/2024	CH	American Electric Power	\$754.95	C
35-2024	02/04/2024	02/04/2024	CH	EFS LLC	\$30.50	O
37-2024	02/04/2024	02/04/2024	CH	Columbia Gas of Ohio	\$293.30	O
38-2024	02/04/2024	02/04/2024	CH	Columbia Gas of Ohio	\$129.64	O
39-2024	02/04/2024	02/04/2024	CH	Verizon Wireless	\$90.27	O
40-2024	02/04/2024	02/04/2024	CH	American Electric Power	\$101.52	O
42-2024	02/04/2024	02/04/2024	CH	American Electric Power	\$127.47	O
43-2024	02/04/2024	02/04/2024	CH	American Electric Power	\$34.49	O
44-2024	02/04/2024	02/04/2024	CH	South Central Power	\$16.00	O
45-2024	02/04/2024	02/04/2024	CH	Park National Bank	\$809.20	O
14178	01/07/2024	01/07/2024	AW	Ohio Municipal League	\$245.00	C
14182	01/10/2024	01/10/2024	PR	TERRY W. ASHCRAFT	\$370.41	C
14184	01/10/2024	01/10/2024	AW	Saltworks	\$160.00	C
14185	01/10/2024	01/10/2024	AW	Lowe's	\$43.60	O
14186	01/10/2024	01/10/2024	AW	Slone Tree Service	\$2,200.00	C
14188	01/10/2024	01/10/2024	AW	Kevin C. Shannon, Esq.	\$300.00	C
14190	01/10/2024	01/10/2024	AW	The Baldwin Group, Inc.	\$2,340.00	C
14191	01/10/2024	01/10/2024	PR	Shirley A Roskoski	\$397.74	C
14195	01/18/2024	01/18/2024	AW	Kevin C. Shannon, Esq.	\$300.00	C
14196	01/23/2024	01/23/2024	AW	Gro-Green Lawn and Landscape	\$3,425.00	O
14198	01/23/2024	01/23/2024	PR	Shirley A Roskoski	\$400.63	C
14200	02/04/2024	02/04/2024	PR	Randall C DeLawder	\$1,728.98	O
14204	02/04/2024	02/04/2024	AW	Peak Technology Solutions	\$64.99	O